

**Asphodel-Norwood Library Board
Minutes of Meeting December 2, 2015
Norwood Branch**

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming and opportunities for interactive lifelong learning and leisure

The Asphodel-Norwood Public Library Board held its regular monthly meeting at the Norwood Branch on Wednesday December 2nd, 2015.

The following Board members were present:

Debbie Lynch, Tammy Bennett and Laurie Mulholland; and CEO/Librarian Kris Van Luven was also present.

Regrets from Gloria Master and Laurie Strawbridge.

Call to Order

Chairperson Tammy Bennett called the meeting to order and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

01.12.15

Motion

Moved by Laurie Mulholland

Seconded by Debbie Lynch

That the Agenda be approved as modified changing the time of the meeting from 7:15pm to 9:15pm.

cd

Approval of Minutes

02.12.15

Motion

Moved by Debbie Lynch

Seconded by Laurie Mulholland

That the minutes for the Regular Board Meeting held November 4th, 2015 be approved as corrected.

cd

Business Arising from the Minutes

- There will be a Christmas Bazar at the Westwood Branch on December 12th from 9am to pm. Lori Burt has gotten a lot of great Vendors who are paying \$10 per table. They will also be selling popcorn, books and bookmarks.
- Trivia Game Night (fundraising idea) a proposal has been sent to the Lions to see if they would like to partner up. Waiting to hear back.
- Career Focus Student posting has gone out.

Chairpersons Report

No report at this time

CEO Report

Snow removal at Westwood has been arranged for the winter.

Window at the front door at Westwood has been replaced.

03.12.15

Motion

Moved by Laurie Mulholland

Seconded by Debbie Lynch

That the CEO report be received as circulated.

cd

Committee Reports:

Policy

Committee is still working on the policies. Policy Committee will take into consideration the Accessibility Standards when creating new policies.

Personnel

Tammy and another board member will do Kris' annual review in December.

04.12.15

Motion

Moved by Debbie Lynch

Seconded by Laurie Mulholland

That the Policy and Personnel Reports be accepted as orally presented.

cd

Property

Nothing to report at this time.

Finance

Due to the fact that two Board members are missing we will devote January's meeting to passing the 2016 Budget.

05.12.15

Motion

Moved by Laurie Mulholland

Seconded by Debbie Lynch

That the Finance Report be accepted as orally presented and circulated.

cd

Technology

Nothing to report at this time.

New Business

- Kris has been approached by Jim Gill from the Labour Council who would like to use the library for a series of short films in February or March. They are asking for use of the Library at no fee since they will be providing a free presentation and other libraries in the area are waiving their fees.

06.12.15

Motion

Moved by Debbie Lynch

Seconded by Laurie Mulholland

That the rental fee be waived for the free presentation by the Labour Council which is in line with other local libraries holding the same presentation.

cd

- Debbie Lynch attended the Soles Trustee Meeting
- Kris will prepare a memo for the January meeting with recommendations on how to spend the remaining of the capacity grant (approximately \$3,000)

07.12.15

Motion

Moved by Laurie Mulholland
That the meeting be adjourned.

Seconded by Debbie Lynch

Next Meeting

Westwood Branch

Wednesday January 6, 2015

6:30 – 8:30 pm



Chairperson, Tammy Bennett



Recording Secretary, Laurie Mulholland