

**Asphodel-Norwood Library Board
Minutes of Meeting June 8, 2017
Norwood Branch**

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming and opportunities for interactive lifelong learning and leisure

The Asphodel-Norwood Public Library Board held its regular monthly meeting at the Norwood Branch on Wednesday May 10, 2017.

The following Board members were present:

Debbie Lynch, Laurie Strawbridge, Tammy Bennet, Paula Warr and Laurie Mulholland; and Interim CEO/Librarian Lori Burt was also present.

Call to Order

Debbie Lynch called the meeting to order and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regards to any matter coming before the Board. There were no declarations.

01.06.17

Motion

Moved by Paula Warr Seconded by Tammy Bennet
That the Agenda be approved as circulated.

cd

Approval of Minutes

02.06.17

Motion

Moved by Laurie Mulholland
Seconded by Paula Warr
That the minutes for the Regular Board Meeting held May 10th 2017, be approved as Amended.

cd

Business Arising from the Minutes

Thank you for bringing the food for the Historical Society presentation of Millie Morton.

Chairpersons Report

Debbie Lynch has provided board members with SOLS binder. Please read over the summer.

Stage removal will be done in September. Vern and Lori will do it. All new flooring will be needed. Lori B will get quotes.

Motion Westwood branch will host SOLS trustee council meeting, November 4/17.

Moved by Paula Warr

Seconded by Tammy Bennet

30-40 People attend the SOLS trustee meeting. Board members are welcome to come. We will have to set up, although we won't have to do anything else.

CEO Report

- Please see attached report.

Motion

Moved by Laurie Mulholland
Seconded by Paula Warr
That the Board request the CEO/Librarian proceed with reviewing eligibility and if appropriate, preparing an application for a grant from the Enabling Accessibility Fund to address the required work to the accessibility issues at the Norwood Branch, washroom, shelves, mobility friendly flooring, and stage removal. Debbie L, and Paula W, will provide Lori B with assistance in the application.

cd

03.06.17

Motion

Moved by Tammy Bennet
Seconded by Paula Warr
That the CEO report be received as circulated.

cd

Committee Reports:

Policy

No report.

Personnel

Kris returns on September 18/17.

Property

Westwood bathroom fixed.

Finance

Usage of reserve monies to remove Westwood stage area. The stage will be removed in September.

Technology

No report.

04.06.17

Motion

Moved by Laurie Mulholland
Seconded by Paula Warr
That the May 2017 Finance Report be received as circulated.

Cd

New Business

- Distribution of "Library Development Kit" binders to all board members. Please read these over during the summer.

05.06.17

Motion

That the meeting be adjourned.

Next Meeting

Westwood Branch
Thursday September 14, 2017
6:00pm to 8:00pm

Debbie Lynch
Chair – Debbie Lynch

Laurie Strawbridge
Secretary – Laurie Strawbridge