

**Asphodel-Norwood Library Board
Minutes of Meeting November 10, 2016
Norwood Branch**

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming and opportunities for interactive lifelong learning and leisure

The Asphodel-Norwood Public Library Board held its regular monthly meeting at the Norwood Branch on Thursday November 10, 2016.

The following Board members were present:

Debbie Lynch, Laurie Strawbridge, Paula Warr and Laurie Mulholland; and Interim CEO/Librarian Lori Burt was also present.

Regrets from Jennifer Kloosterman and Tammy Bennett.

Call to Order

Chairperson Tammy Bennett was absent from the meeting and Debbie Lynch offered to Chair the meeting. Debbie Lynch called the meeting to order and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regards to any matter coming before the Board. There were no declarations.

01.11.16

Motion

Moved by Paula Warr

Seconded by Laurie Strawbridge

That the Agenda be approved as circulated with a modification to add "Stove" to our new business.

cd

Approval of Minutes

02.11.16

Motion

Moved by Laurie Mulholland

Seconded by Paula Warr

That the minutes for the Regular Board Meeting held September 8, 2016 be approved as Amended.

cd

Business Arising from the Minutes

- Walk around (Property Report October 13th) the libraries will not be happening. Greg will be doing monthly inspection rather than one annual one.

Chairpersons Report

No report at this time

CEO Report

- Vendors still needed for craft sale. Tables are \$10 to rent.
- Lori will be holding a staff meeting/brainstorming session with the employees.
- There is a new volunteer from the High School
- Receive Capacity Grant

- Many libraries are switching from Mandarin to "Jazzie" Lori is pricing out and will report back.
- Westwood Library painting has started.

03.11.16

Motion

Moved by Paula Warr

Seconded by Laurie Strawbridge

That the CEO report be received as circulated.

cd

Committee Reports:

Policy

No report

Personnel

No report

Property

No report

Finance

04.11.16

Motion

Moved by Laurie Mulholland

Seconded by Laurie Strawbridge

That the Finance Report be received as circulated.

cd

05.11.16

Motion

Moved by Laurie Mulholland

Seconded by Paula Warr

That the draft Budget be approved by the Board as circulated and be forwarded to Council for review and approval.

cd

New Business

- Future Meeting dates will be the second Thursday of each month beginning at 6pm.
- December 8th meeting will be a pot luck/Christmas/Ugly Christmas sock party at Westwood Library. Please bring your own plates, utensils and cups.
- Stove – Laurie Strawbridge has a person who is willing to donate a stove to Westwood Library. The Board supports and appreciates this.
- What can we do to make the kitchen at Westwood usable? Paula may know of a full-sized fridge that can be donated. What cost is involved to have a professional rodent removal company come in? Paula will get a quote.

06.10.16

Motion

Moved by Laurie Strawbridge

Seconded by Laurie Mulholland

That the meeting be adjourned.

Next Meeting

Westwood Branch

Thursday December 8th, 2016

5:00pm to 7:00pm

T. Bennett

Chairperson, Tammy Bennett

L. Mulholland

Recording Secretary, Laurie Mulholland