

CEO Report

**Asphodel-Norwood Library Board
Minutes of Meeting April 11, 2019
Norwood Branch**

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming, and interactive opportunities for lifelong learning and leisure

The Asphodel-Norwood Public Library Board held its regular monthly meeting at the Norwood Branch on Thursday, April 11, 2019

The following Board members were present:

Jane Bryenton, Maggie Brickell, Lori Burt, Mary Hay, Patricia Reed, Krista Rutherford. CEO/Librarian Kris Van Luven was also present.

Regrets: Margaret Dawson , Tammy Bennett

Call to Order

Chairperson Mary Hay called the meeting to order and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

Approval of Agenda

01.03.19 Motion
Moved Maggie Brickell Seconded by Lori Burt
That the Agenda be approved as circulated.
cd

Approval of Minutes

02.03.19 Motion
Moved by Krista Rutherford Seconded by Maggie Brickell
That the minutes for the Regular Board Meeting held March 21, 2019 be approved.
Cd

Business Arising from the Minutes

Draft of strategic plan was discussed. Objective #1 is Increase the number of card holders. The following suggestions were presented for consideration to reach this objective: flyers into community, attendance at showcase Norwood, CEO to speak to community groups about library, survey re library hours, tutorials on use of electronics.

Kris Van Luven demonstrated a community calendar setup on the library website

Discussion on the Norwood branch exterior changes concluded that a border separation was not a desired option.

Chairperson, Mary Hay

Recording Secretary, Jane Bryenton

CEO Report

Kris van Luven highlighted her report.

Kris will clarify with the Canada Day committee as to our participation for a mini fund raising table of goodies during the fireworks.

03.03.19 Motion

Moved by Patricia Reed Seconded by Krista Rutherford

That the CEO Report be received.

Cd

Committee Reports

Finance:

Mary Hay will replace Bernadette Vanderhorst on the finance committee.

Mary presented the quarterly budget report as printed in agenda package

Personnel: No report

Policy:

Lori Burttt presented drafts for policies: OP -07, OP-10, OP-11

Draft policies will be sent out monthly with the agenda package

Property

Bottom set of stairs in Norwood has railing only on one side. Kris will look into a railing for other side of stairs.

Technology:

Kris will obtain quotes for IT support

04.03.19 Motion

Moved by Patricia Reed Seconded by Maggie Brickell

That the Committee Reports be received.

cd

New Business

Library to be highlighted at Showcase Norwood

Meetings will remain on third Thursday of month

Adjournment

05.03.19 Motion

Moved by Lori Burttt

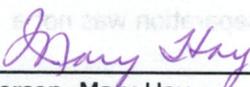
That the meeting be declared adjourned.

cd

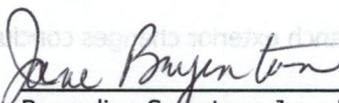
Next Regular Board Meeting

Thursday, May 16, 2019

Norwood Branch, 6:30 – 8:30 p.m.



Chairperson, Mary Hay



Recording Secretary, Jane Bryenton