

- Meeting dates (Schedule B) will need to be updated next term.
- Review of *Terms of Reference (Feb. 2010)*
 - This document will be edited at the next Regular Meeting of the Board (March 8th) with an election of officers to follow.
- ILDS Grant Bids – deferred to CEO Report
- Letter of Resignation submitted by Laurie Strawbridge (forwarded to the CAO/Clerk/Treasurer)

Chairpersons Report

- Chairperson Debbie Lynch attended the Trustee Bootcamp day at the OLA Super Conference this past Saturday, February 3rd and discussed the sessions. As the Library Board nears the end of the current four-year term, members might consider creating a “Legacy document” for their successors.

CEO Report

- The Paint-Nite Date-Nite Event has been cancelled due to lack of interest.
- ILDS Funding:

04.02.18 Motion

Moved by Paula Warr

Seconded by Mary Hay

That the Board approve the purchase of four computers (2 for each branch) from Bradley Bay Consulting using the ILDS Grant.

cd

- Enabling Accessibility Fund Grant
 - Kris will contact the ESDC in regards to the passing of one of the contractors who provided the best quote for a portion of the project.
 - Kris will contact Lori Burt for the purpose of forming a project planning committee with the CEO/Librarian, a member of the Asphodel-Norwood Public Library Board, the Facilities Manager and the Chief Building Official.
 - Kris will contact the contractors selected for the project to inform them that the funding was awarded and the project will be going ahead in the spring of 2018.

05.02.18 Motion

Moved by Mary Hay

Seconded by Paula Warr

That the meeting be extended by fifteen minutes.

cd

06.02.18 Motion

Moved by Rodger Bonneau

Seconded by Paula Warr

Kris Van Luven, Lori Burt (if available) and Mary Hay will meet as soon as possible to develop, in conjunction with the Facilities Manager, a draft

staged project plan for the Enabling Accessibility Fund project, and bring their plan to a Special Purpose Library Board Meeting tentatively booked for February 15, 2018 at Norwood Branch.

cd

07.02.18 Motion

Moved by Paula Warr

Seconded by Rodger Bonneau

That the CEO report be received as circulated.

cd

Committee Reports:

Policy No report.

Personnel No report, however, the committee did remark that a performance appraisal for the CEO/Librarian needs to be scheduled.

Property No report.

Finance and Technology No report.

New / Other Business

- Change of meeting date for the March Meeting
 - The meeting will proceed on the regular scheduled date.

08.02.18 Motion

Moved by Mary Hay

Seconded by Rodger Bonneau

To change meeting times to 5:30 pm moving forward.

cd

Adjournment

Debbie declared the meeting adjourned at 8:03 p.m.

Next Meeting
Westwood Branch
March 8, 2018
5:30 pm to 7:30 pm



Chairperson, Debbie Lynch



Minutes Recorder, Kris Van Luven