Asphodel-Norwood Library Board
Minutes of Meeting January 14, 2019
Westwood Branch

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming and opportunities for interactive lifelong learning and leisure.

The Asphodel-Norwood Public Library Board held its regular monthly meeting at the Westwood Branch on Monday, January 14, 2019.

The following Board members were present: Jane Bryenton, Maggie Brickell, Lori Burtt, Margaret Dawson, Mary Hay, Patricia Reed, Krista Rutherford, and Bernadette Vanderhorst. Regrets from Tammy Bennett. CEO/Librarian Kris Van Luven was also present.

CEO/Librarian Kris Van Luven chaired the meeting until the election of a new chairperson was completed.

Call to Order

CEO/Librarian Kris Van Luven called the meeting to order at 6:30 pm and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

01.01.19 **Motion**
Moved by Patricia Reed Seconded by Mary Hay
That the Agenda be approved.
cd

Election of Officers for 2019

CEO/ Librarian Kris Van Luven began the election of Officers of the Board.

Nominations were called for the position of Chairperson. Mary Hay was nominated by Patricia Reed. Mary agreed to let her name stand and was elected.

Chairperson Mary Hay continued the election of Officers of the Board.

Nominations were called for the position of Vice-Chairperson. Tammy Bennett had expressed interest in this position in writing to the CEO/Librarian prior to the meeting. Tammy Bennett was nominated by Bernadette Vanderhorst, seconded by Jane Bryenton, and was elected.

Nominations were called for the position of Secretary. Jane Bryenton was nominated by Lori Burtt and Bernadette Vanderhorst and was elected.

As per the Memorandum of Understanding between the Township of Asphodel-Norwood Council and the Asphodel-Norwood Public Library Board, CAO/Clerk/Treasurer Candice White will serve as Treasurer.

Committee Selection for 2019

An overview of each committee, their responsibilities, and how often they meet was given. Board Members were asked to provide their preference of committees.

The Committees were appointed as follows:

Policy Committee:
Krista Rutherford and Lori Burtt

Personnel Committee:
Jane Bryenton and Tammy Bennett

Property Committee:
Lori Burtt and Patricia Reed

Finance Committee:
Bernadette Vanderhorst and Margaret Dawson

Technology Committee:
Maggie Brickell

CEO Report:

Written reports for the months of November and December 2018 were circulated prior to the meeting. The CEO/Librarian provided new members of the Board with a handout which provided information about the Library hours, staff, and theme for 2019. It also outlined the role of SOLS and some information regarding upcoming Board Trustee training opportunities and meeting dates. Lastly, there was information about being a Library Board Member, governance for Ontario Public Libraries, and the Ontario Public Library Act.

New/ Other Business

The Board has selected the second Thursday of each month at 6:30 pm to be the set meeting date/time for this term. Meetings will alternate between branches

02.01.19 **Motion**
Moved by Maggie Brickell
That the meeting be declared adjourned at 7:30 pm.

Next Regular Board Meeting:
Thursday, February 14, 2019
Norwood Branch, 6:30 – 8:30 pm

Mary Hay
Chairperson, Mary Hay

K Van Luven
Minutes Recorder, Kris Van Luven