Asphodel-Norwood Library Board
Minutes of Meeting June 14, 2018
Norwood Branch

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming and opportunities for interactive lifelong learning and leisure.

The Asphodel-Norwood Public Library Board held its regular monthly meeting at the Norwood Branch on Thursday, June 14, 2018.
The following Board members were present: Debbie Lynch, Laurie Mulholland, Rodger Bonneau and Paula Warr. Kris Van Luven, CEO/Librarian was also present.
Regrets from Mary Hay and Tammy Bennett.

Call to Order

Chairperson Debbie Lynch called the meeting to order at 5:30 pm and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

01.06.18 **Motion**
Moved by Laurie Mulholland Seconded by Paula Warr
That the Agenda be approved as presented.
cd

Approval of Minutes

02.06.18 **Motion**
Moved by Rodger Bonneau Seconded by Paula Warr
That the minutes for the Regular Board Meeting held May 10, 2018 be approved as circulated.
cd

Business Arising from the Minutes

- None

Chairpersons Report

- None

CEO Report

The carpet installer from FloorTrends returned Thursday, May 24th to apply carpet to the missed stair riser at Norwood Branch. While on site, he assessed the lifting carpet tiles in the lower level and thinks that temperature and dampness are to blame for the adhesive not working well. He has added an adhesive tape to the seams and hopes that warmer weather will help.

03.06.18 **Motion**
Moved by Roger Bonneau Seconded by Paula Warr
That Kris will investigate the cost and capacity of a dehumidifier for Norwood Branch. Based on the research, the Board would like to have a dehumidifier purchased.
Cd

04.06.18 **Motion**
Moved by Laurie Mulholland Seconded by Rodger Bonneau
That the CEO report be received as circulated and presented.
cd

Committee Reports:

Finance:

05.06.18 **Motion**
Moved by Laurie Mulholland Seconded by Rodger Bonneau
That the Finance Report be received.
cd

Personnel:

The Personnel Committee has set a date of Fri. June 29th to meet with Kris for a three month follow-up to her annual review.

Policy:

06.06.18 **Motion**
Moved by Paula Warr Seconded by Rodger Bonneau
To receive Governance Policies 7 – 13 for information only.
cd

Property:

Kris will ask Greg Hartwick about having the front outside light at Norwood Branch repaired and inquire as to the last time that the Westwood roof was looked at.

Technology: No report.

07.06.18 **Motion**
Moved by Rodger Bonneau Seconded by Laurie Mulholland
That the committee reports be received.
cd

Closed Session:

08.06.18 **Motion**
Moved by Rodger Bonneau Seconded by Laurie Mulholland
That, at 6:37 pm, the Board enter a closed session to discuss one item regarding personal matters about an identifiable individual (Section 16.1(4)(b)).
cd

10.06.18 **Motion**
Moved by Rodger Bonneau Seconded by Laurie Mulholland
That, at 6:55 pm, the Board come out of closed session.
Cd

11.06.18 **Motion**
Moved by Rodger Bonneau Seconded by Paula Warr
That, at 6:55 pm, the Board return to open session.
cd

Report from Closed Session:

12.06.18 **Motion**
Moved by Laurie Mulholland Seconded by Paula Warr
That the CEO/Librarian will follow direction given in closed session.
cd

New Business

The Chair informed members of the Board that the Council of the Township of Asphodel-Norwood has been discussing whether or not Council Members should hold positions of office (ie: Chair, Secretary, etc,) on Township Committees or Boards.

Debbie declared the meeting was adjourned at 7:08 pm.

<u>Next Meeting</u>
Westwood Branch
Thursday, September 13th, 2018
5:30 – 7:30 pm

Chairperson, Debbie Lynch

Minutes Recorder, Kris Van Luven