

**MISSION STATEMENT**

Our Library is a place for all people with infinite opportunities to connect with community, resources, programs, and services. A true community hub extending beyond our physical spaces.

**The Asphodel-Norwood Public Library (ANPL) Board convened a meeting on January 13, 2025 at the ANPL Norwood Branch with the following persons in attendance:**

- Ashley Calder
- Krista Rutherford
- Glenda Johnson
- Rebecca Tweddle
- Maddy Beausoleil
- Deputy Mayor Burt
- Patricia Reed, CEO/Librarian

**Regrets**

- Gloria Fernandes
- Linda Cardwell
- Jordan Webb, Township of Asphodel-Norwood Treasurer

**Call to Order**

Chair Krista Rutherford called the meeting to order at 7:00 p.m.

**Land Acknowledgement**

CEO/Librarian Patricia Reed shared the Land Acknowledgement from Peterborough County.

**Declaration of Pecuniary Interest**

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Chair Krista Rutherford reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter arising on the agenda and that they could declare that interest now or at the time the matter arises.

**Approval of the Agenda**

- 01.01.25 Moved by: Ashley Calder  
Seconded by: Krista Rutherford  
"That the meeting agenda for January 13, 2025 be approved as presented."  
Carried

**Approval of the Minutes**

Meeting Minutes of November 11, 2024.

- 01.02.25 Moved by: Deputy Mayor Burt  
Seconded by: Ashley Calder  
"That the minutes for the regular Board meeting held November 11, 2024 be approved as presented."  
Carried

**Business Arising from the Minutes**

CEO/ Librarian Patricia Reed presented ANPL Draft 2025 Budget

- 01.03.25 Moved by: Rebecca Tweddle  
Seconded by: Maddy Beausoleil  
"That ANPL Draft 2025 Budget be approved as presented."  
Carried.

**Reports**

CEO/ Librarian Patricia Reed highlighted Financial Report - Budget vs Actual December 2024.

- 01.04.25 Moved by: Deputy Mayor Burt  
Seconded by: Ashley Calder  
"That the Financial Report - Budget vs Actual December 2024 be received for information."  
Carried.

CEO/ Librarian Patricia Reed highlighted ANPL25-001 CEO Report January 2025.

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- 01.05.25 Moved by: Rebecca Tweddle  
Seconded by: Glenda Johnson  
"That CEO Report January 2025 be received by the ANPL Board for information."  
Carried.

CEO/Librarian Patricia Reed presented ANPL25-002 Technology Procurement.

- 01.06.25 Moved by: Ashley Calder  
Seconded by: Deputy Mayor Burt  
"That the Board approve the use of reserve funds to purchase a laptop and the required software for patron use at the Westwood Library."  
Carried.

**Correspondence**

None.

**Presentations**

None.

**General Business**

CEO/Librarian Patricia Reed presented HR-04 Health and Safety for legislated annual review.

- 01.07.25 Moved by: Rebecca Tweddle  
Seconded by: Maddy Beausoleil  
"That HR-04 Health and Safety policy be approved as presented."  
Carried.

CEO/Librarian Patricia Reed presented HR-05 Workplace Violence and Harassment Prevention for legislated annual review.

- 01.08.25 Moved by: Deputy Mayor Burt  
Seconded by: Glenda Johnson  
"That HR-05 Workplace Violence and Harassment Prevention policy be approved as presented."  
Carried.

**Adjournment**

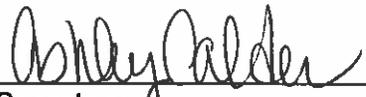
- 01.09.25 Moved by: Deputy Mayor Burt  
Seconded by: Ashley Calder

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**"That the ANPL Board meeting held January 13, 2025 be adjourned at 7:39 p.m. with a regular meeting to be held February 10, 2025, 7:00 p.m. at the Westwood Branch, or at the call of the Chair."**

Carried

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Secretary