

**MISSION STATEMENT**

**Our Library is a place for all people with infinite opportunities to connect with community, resources, programs, and services. A true community hub extending beyond our physical spaces.**

**The Asphodel-Norwood Public Library (ANPL) Board convened a meeting on May 12, 2025 at the ANPL Westwood Branch with the following persons in attendance:**

- Ashley Calder
- Krista Rutherford
- Rebecca Tweddle
- Maddy Beausoleil
- Linda Cardwell
- Gloria Fernandes
- Deputy Mayor Lori Burt
- Patricia Reed, CEO/Librarian

**Regrets**

- Glenda Johnson
- Jordan Webb, Township of Asphodel-Norwood Treasurer

**Call to Order**

Chair Krista Rutherford called the meeting to order at 7:00 p.m.

**Land Acknowledgement**

CEO/Librarian Patricia Reed shared the Land Acknowledgement from Peterborough County.

**Declaration of Pecuniary Interest**

**ANPL Board  
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Chair Krista Rutherford reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter arising on the agenda and that they could declare that interest now or at the time the matter arises.

**Approval of the Agenda**

- 05.01.25 Moved by: Rebecca Tweddle  
Seconded by: Ashley Calder  
"That the meeting agenda for May 12, 2025 be approved as amended."  
Carried

**Approval of the Minutes**

**Special Meeting Minutes of February 27, 2025**

- 05.02.25 Moved by: Maddy Beausoleil  
Seconded by: Linda Cardwell  
"That the minutes for the Special Board meeting held February 27, 2025 be approved as presented."  
Carried

**Meeting Minutes of April 14, 2025.**

- 05.03.25 Moved by: Gloria Fernandes  
Seconded by: Rebecca Tweddle  
"That the minutes for the regular Board meeting held April 14, 2025 be approved as presented."  
Carried

**Business Arising from the Minutes**

CEO/ Librarian Patricia Reed shared information regarding Name That Tune Fundraiser

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CEO/Librarian Patricia Reed presented AN Library Scorecard Update for Strategic Plan 25-28

- 05.04.25 Moved by: Linda Cardwell  
Seconded by: Maddy Beausoleil  
"That AN Library Scorecard Update be received for information."  
Carried.

CEO/Librarian Patricia Reed shared information regarding Little Branches Rural Roots Library Conference.

**Reports**

CEO/ Librarian Patricia Reed highlighted Financial Report - Budget vs Actual April 2025.

- 05.05.25 Moved by: Gloria Fernandes  
Seconded by: Deputy Mayor Burt  
"That the Financial Report - Budget vs Actual April 2025 be received for information."  
Carried.

CEO/ Librarian Patricia Reed highlighted ANPL25-003 CEO Report May 2025.

- 05.06.25 Moved by: Linda Cardwell  
Seconded by: Rebecca Tweddle  
"That CEO Report May 2025 be received by the ANPL Board for information."  
Carried.

**Correspondence**

CEO/Librarian Patricia Reed shared correspondence from Asphodel-Norwood Fitness Centre – Staff Membership Rates – Melanie Hudson, Manager of Legislative and Community Services/Clerk

**Presentations**

None.

**General Business**

CEO/Librarian Patricia Reed presented CELA Update.

CEO/Librarian Patricia Reed presented FN – 01 Mission Statement for review

- 05.07.25 Moved by: Linda Cardwell  
Seconded by: Maddy Beausoleil  
"That FN – 01 Mission Statement be accepted as amended."  
Carried.

CEO/Librarian Patricia Reed presented FN – 02 Vision Statement for review

- 05.08.25 Moved by: Gloria Fernandes  
Seconded by: Deputy Mayor Burt  
"That FN – 02 Vision Statement be accepted as presented."  
Carried.

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CEO/Librarian Patricia Reed presented FN – 03 Intellectual Freedom for review

- 05.09.25 Moved by: Gloria Fernandes  
Seconded by: Rebecca Tweddle  
“That FN – 03 Intellectual Freedom be accepted as presented.”  
Carried.

CEO/Librarian Patricia Reed presented FN – 04 Diversity and Inclusion for review

- 05.10.25 Moved by: Gloria Fernandes  
Seconded by: Maddy Beausoleil  
“That FN – 04 Diversity and Inclusion be accepted as presented”  
Carried.

CEO/Librarian Patricia Reed presented information regarding the seniors grant technology procurement. As per the procurement policy, two quotes were provided.

- 05.11.25 Moved by: Gloria Fernandes  
Seconded by: Linda Cardwell  
“That the required technology to operate the Seniors Tech Time program be purchased at Best Buy.”  
Carried.

CEO/Librarian Patricia Reed presented Banked Time/Vacation Request

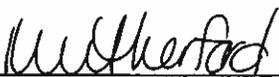
- 05.12.25 Moved by: Linda Cardwell  
Seconded by: Deputy Mayor Burt  
“That CEO/Librarian Banked Time/Vacation Request be accepted as presented”  
Carried.

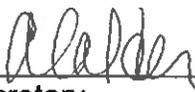
CEO/Librarian Patricia Reed shared information re: Board Volunteer Opportunities  
- ANCHC Peter Robinson Homecoming Picnic, June 22 – Time 10:30am to 3:30pm

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**Adjournment**

- 05.13.25 Moved by: Gloria Fernandes  
Seconded by: Deputy Mayor Burt  
“That the ANPL Board meeting held May 12, 2025 be adjourned at 8:00 p.m. with a regular meeting to be held June 9, 2025, 7:00 p.m. at the Norwood Branch, or at the call of the Chair.”  
Carried

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Secretary