



MISSION STATEMENT

The Asphodel-Norwood Public Library supports and enriches the community by being a welcoming and inclusive gathering place that provides access to resources, programming, and interactive lifelong learning and leisure opportunities.

The Asphodel-Norwood Public Library (ANPL) Board convened a meeting on November 11, 2024 at the ANPL Westwood Branch with the following persons in attendance:

- Ashley Calder
- Krista Rutherford
- Glenda Johnson
- Linda Cardwell
- Deputy Mayor Burt
- Patricia Reed, CEO/Librarian
- Jordan Webb, Township of Asphodel-Norwood Treasurer

Regrets

- Gloria Fernandes

Call to Order

Chair Krista Rutherford called the meeting to order at 7:00 p.m.

Land Acknowledgement

CEO/Librarian Patricia Reed shared the Land Acknowledgement from Peterborough County.

Declaration of Pecuniary Interest

Chair Krista Rutherford reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter arising on the agenda and that they could declare that interest now or at the time the matter arises.

**ANPL Board
MEETING MINUTES
November 11, 2024**

Approval of the Agenda

- 08.01.24 Moved by: Deputy Mayor Burt
Seconded by: Glenda Johnson
"That the meeting agenda for November 11, 2024 be approved as presented."
Carried

Approval of the Minutes

Meeting Minutes of **October 21, 2024.**

- 08.02.24 Moved by: Glenda Johnson
Seconded by: Linda Cardwell
"That the minutes for the regular Board meeting held October 21, 2024 be approved as presented."
Carried

Business Arising from the Minutes

CEO/ Librarian Patricia Reed presented Draft ANPL Strategic Plan 2025-2028.

- 08.03.24 Moved by: Linda Cardwell
Seconded by: Glenda Johnson
"That ANPL Strategic Plan be approved for implementation starting 2025."
Carried.

CEO/Librarian Patricia Reed presented Draft ANPL Strategic Plan 2025-2028 Scorecard.

- 08.04.24 Moved by: Deputy Mayor Burt
Seconded by: Linda Cardwell
"That ANPL Strategic Plan Scorecard be approved for implementation starting 2025."
Carried.

Reports

CEO/ Librarian Patricia Reed highlighted Financial Report - Budget vs Actual October 2024.

- 08.05.24 Moved by: Ashley Calder
Seconded by: Glenda Johnson
"That the Financial Report - Budget vs Actual October 2024 be received for information."
Carried.

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CEO/ Librarian Patricia Reed highlighted ANPL24-020 CEO Report October 2024.

- 08.06.24 Moved by: Glenda Johnson
Seconded by: Deputy Mayor Burt
"That CEO Report November 2024 be received by the ANPL Board for information."
Carried.

CEO/Librarian Patricia Reed presented ANPL24-021 Additional 2024 Revenue Allocation

- 08.07.24 Moved by: Deputy Mayor Burt
Seconded by: Glenda Johnson
"That the additional revenue received from unexpected donations and increased facility rentals in 2024 be approved for allocation as presented in the report."
Carried.

CEO/Librarian Patricia Reed presented ANPL24-022 Westwood Garden Project

- 08.08.24 Moved by: Linda Cardwell
Seconded by: Ashley Calder
"That the Board dedicate the Westwood garden, located under the window, to past Board Member, Maggie Brickell. And furthermore, that the Board approve the purchase of a Pride bench in 2024 for the Westwood garden located in front of the ramp and the purchase of plants and planters in 2025 to acknowledge and honour the Indigenous peoples living on the land historically and at present time."
Carried.

Correspondence

None.

Presentations

None.

General Business

CEO/Librarian Patricia Reed presented Draft Budget 2025.

- 08.09.24 Moved by: Linda Cardwell
Seconded by: Glenda Johnson
"That the Draft Budget 2025 be received for information."
Carried.

CEO/Librarian Patricia Reed presented CEO/Librarian Banked Time and Vacation Request.

**ANPL Board
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- 08.10.24 Moved by: Deputy Mayor Burt
Seconded by: Linda Cardwell
"That the CEO/Librarian Banked Time and Vacation Request be approved as presented."
Carried.

CEO/Librarian Patricia Reed discussed Board Volunteer Opportunities

– Santa Claus Parade November 30 – decorate float at 10am on November 30 at Glenda's house, looking for large pieces of cardboard

Board OLS Virtual Conference - Deputy Mayor Burt presented information on the conference.

Adjournment

- 08.11.24 Moved by: Glenda Johnson
Seconded by: Krista Rutherford
"That the ANPL Board meeting held November 11, 2024 be adjourned at 8:36 p.m. with a regular meeting to be held January 13, 2025, 7:00 p.m. at the Norwood Branch, or at the call of the Chair."
Carried



Chair



Secretary