Asphodel-Norwood Library Board
Minutes of Meeting May 16, 2019
Norwood Branch

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming, and interactive opportunities for lifelong learning and leisure

The Asphodel-Norwood Public Library Board held its regular monthly meeting at the Norwood Branch on Thursday May 16, 2019

The following Board members were present:
Jane Bryenton, Maggie Brickell, Lori Burtt, Margaret Dawson, Mary Hay, Patricia Reed, Krista Rutherford. CEO/Librarian Kris Van Luven was also present.

Regrets: Tammy Bennett

Call to Order

Chairperson Mary Hay called the meeting to order and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

Approval of Agenda

01.05.19 **Motion**
Moved by Patricia Reed Seconded by Marg Dawson
That the Agenda be approved as circulated.
cd

Approval of Minutes

02.05.19 **Motion**
Moved by Lori Burtt Seconded by Maggie Brickell
That the minutes for the Regular Board Meeting held April 11, 2019 be approved.
Cd

Business Arising from the Minutes

A handrail has been installed on bottom set of stairs in Norwood.
Kris Van Luven asked that all board members take the AODA training for board members, on-line, and present their certificates to her by June 30.2019
Amended policy statements OP-07, OP-10, OP-11 were reviewed.

03.05.19 **Motion**
Moved by: Maggie Brickell Seconded by: Krista Rutherford
That policies OP -07, OP–10, and OP–11 as amended be adopted
cd

CEO Report

CEO/Librarian Kris Van Luven highlighted her report.
Kris reported that the library can place a thin bookmark in Asphodel Norwood water/sewer billings.
Discussion was held regarding Library Hour survey at Showcase Asphodel-Norwood

04.05.19 **Motion**
Moved Patricia Reed Seconded by Maggie Brickell
That the CEO Report be received.
Cd

Discussion Items

Kris Van Luven distributed information about the impact of the SOLS budget reductions.

05.05.19 **Motion**
Moved by Marg Dawson Seconded by Maggie Brickell
The Board request the Township of Asphodel Norwood Council to write a letter of support for Library service to the local MPP.
cd

Kris outlined plans for Library activities at Showcase Asphodel-Norwood on June 15 and solicited assistance from Board members.

Following discussion, it was informally agreed that the Strategic Plan should include a continuing focus on accessibility, compliance, and policy review and development.

Committee Reports

Finance: No

Personnel: No

Policy:
Lori Burtt presented draft copies of policies FN 1, 2, 3 and 4 for consideration. Final copies will come forward to the next meeting.

Property: No

Technology:
Kris had requested 3 IT quotes for a six-month contract. She reviewed the two quotes she received.

06.05.19 **Motion**
Moved by: Lori Burtt Seconded by: Krista Rutherford
That the library contract with Brent Gleibs Compu-Tech for IT support for 10 hours per month at $50 per hour.
Cd

07.05.19 **Motion**
Moved by Lori Burtt Seconded by Patricia Reed
That the Committee Reports be received.
cd

New Business

Lori Burtt announced that the new councillor is Barry Walsh but indicated that board/committee assignments had not yet been confirmed.

Adjournment

08.05.19 **Motion**
Moved Maggie Brickell
That the meeting be declared adjourned.
cd

Next Regular Board Meeting
Thursday, June 20, 2019
Westwood Branch, 6:30 – 8:30 p.m.

Mary Hay
Chairperson, Mary Hay

Jane Bryenton
Recording Secretary, Jane Bryenton