

**Asphodel-Norwood Library Board  
Minutes of Meeting November 8, 2018  
Westwood Branch**

**Mission Statement**

**The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming and opportunities for interactive lifelong learning and leisure.**

The Asphodel-Norwood Public Library Board held its regular monthly meeting at the Westwood Branch on Thursday, November 8, 2018.

The following Board members were present: Mary Hay, Tammy Bennett, Rodger Bonneau and Paula Warr. Kris Van Luven, CEO/Librarian was also present. Debbie Lynch was absent.

**Call to Order**

Vice Chairperson Mary Hay called the meeting to order at 5:45 pm and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

**01.11.18      Motion**

Moved by Rodger Bonneau  
That the Agenda be approved.

Seconded by Paula Warr

cd

**Approval of Minutes**

**02.11.18      Motion**

Moved by Paula Warr  
That the minutes for the Regular Board Meeting held September 13, 2018 be approved.

Seconded by Rodger Bonneau

cd

**03.11.18      Motion**

Moved by Rodger Bonneau  
That the minutes for the Regular Board meeting held on October 11, 2018 be approved.

Seconded by Paula Warr

cd

**Business Arising from the Minutes**

**04.11.18      Motion**

Moved by Tammy Bennett  
That the Board approve the updated Library Facilities Rental Policy as amended.

Seconded by Paula Warr

cd

**05.11.18      Motion**

Moved by Rodger Bonneau  
That Lori Burt and Kurt Van Luven be recognized as Asphodel-Norwood Library Volunteers and that they have signed the Volunteer form.

Seconded by Paula Warr

**Chairpersons Report None**

**CEO Report**

**06.11.18**

**Motion**

Moved by Paula Warr

Seconded by Rodger Bonneau

That, based on the recommendation of the CEO/Librarian, the Board waive Personnel Policy #207 ("Notice of Vacancies") in favour of hiring internally for the position of Library Assistant.

Cd

**07.11.18**

**Motion**

Moved by Tammy Bennett

Seconded by Paula Warr

That the CEO report be received as circulated and presented.

Cd

**Committee Reports:**

**Personnel:** No report

**Policy:** No report

**Property:** No report

**Finance:**

**08.11.18**

**Motion**

Moved by Rodger Bonneau

Seconded by Paula Warr

That the Budget Progress Report be received.

Cd

The Board discussed the priorities for inclusion in the 2019 Budget and have set a Special Meeting regarding the Budget for Thursday, November 29, 2018 at the Norwood Branch (5:00 pm).

**Technology:** No report

**09.11.18**

**Motion**

Moved by Rodger Bonneau

Seconded by Paula Warr

To extend the Board meeting by 15 minutes.

Cd

**New Business**

Kris will post information regarding the Remembrance Day Ceremony and Reception taking place at the Westwood Branch

**10.11.18**

**Motion**

Moved by Rodger Bonneau

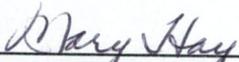
Seconded by Tammy Bennett

That the meeting be declared adjourned at 7:45 pm.

**Next Regular Board Meeting:**

**Thursday, December 13, 2018**

**Norwood Branch, 5:30 – 7:30 pm**

  
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Vice Chairperson, Mary Hay

  
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Recording Secretary, Tammy Bennett