Asphodel-Norwood Library Board
Minutes of Meeting October 11, 2018
Norwood Branch

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming and opportunities for interactive lifelong learning and leisure.

The Asphodel-Norwood Public Library Board held its regular monthly meeting at the Westwood Branch on Thursday, October 11, 2018.

The following Board members were present: Debbie Lynch, Mary Hay, Tammy Bennett, Rodger Bonneau and Paula Warr. Kris Van Luven, CEO/Librarian was also present.

Call to Order

Chairperson Debbie Lynch called the meeting to order at 5:30 pm and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

01.10.18 **Motion**
Chairperson Debbie Lynch declared the Agenda approved.
cd

Approval of Minutes

02.10.18 **Motion**
Moved by Mary Hay   Seconded by Paula Warr
That the minutes for the Regular Board Meeting held September 13, 2018 be tabled until the November Board meeting.
cd

Business Arising from the Minutes

The upcoming Strategic Planning session was discussed and confirmed (Sat., Oct. 27).
The second Annual Pumpkin Parade will take place November 1 at the Asphodel Norwood Community Centre.
The Remembrance Day reception will take place at the Westwood Branch on Sun,. Nov. 11 @ 9:00 am.
The Library Rental Policy was revisited. Kris presented a draft policy and is to bring an updated draft to the November Board meeting for approval.
Kris provided an update regarding the stage removal at the Westwood Branch She has been in contact with Trackside and the process is underway.

Chairpersons Report (Verbal)

Chairperson Debbie Lynch announced that Board member Laurie Mullholland has resigned from the Asphodel Norwood Library Board.

CEO Report

03.10.18 **Motion**
Moved by Rodger Bonneau   Seconded by Mary Hay
That the CEO report be received as circulated and presented.
Cd

Committee Reports:

Personnel: No report

Policy: Rental Policy (Updated policy to be presented at the November Board meeting)

Property: Oral
- Ramp repair at Westwood started

Finance:

04.10.18 **Motion**
Moved by Tammy Bennett   Seconded by Paula Warr
That the Board set a time for a Special Meeting regarding the 2019 Budget.
Cd

Technology: The children's computer at the Westwood Branch is not working; Kris is looking at the possibility of adding a new one to the 2019 Budget.

05.10.18 **Motion**
Moved by Mary Hay   Seconded by Tammy Bennett
That the Board receive the Committee Reports.
cd

New Business

There was no new business presented.

The meeting was declared adjourned at 6.59 pm.

Next Regular Board Meeting:
Thursday, November 8, 2018
Westwood Branch, 5:30 – 7:30 pm

_____   _JKBennett_

Chairperson, Debbie Lynch   Recording Secretary, Tammy Bennett