Asphodel-Norwood Library Board
Minutes of Meeting September 13, 2018
Westwood Branch

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming and opportunities for interactive lifelong learning and leisure.

The Asphodel-Norwood Public Library Board held its regular monthly meeting at the Westwood Branch on Thursday, September 13, 2018.

The following Board members were present: Debbie Lynch, Mary Hay, Tammy Bennett, Laurie Mulholland, Rodger Bonneau and Paula Warr. Kris Van Luven, CEO/Librarian was also present.

Call to Order

Chairperson Debbie Lynch called the meeting to order at 5:31 pm and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

01.09.18 **Motion**
Moved by Laurie Mulholland Seconded by Paula Warr
That the Agenda be approved as presented.
cd

Approval of Minutes

02.09.18 **Motion**
Moved by Rodger Bonneau Seconded by Paula Warr
That the minutes for the Regular Board Meeting held June14, 2018 be approved.
cd

Business Arising from the Minutes **None**

Chairpersons Report (Verbal)

Chairperson Debbie Lynch reported that she has had positive feedback regarding the renovations of the Norwood Branch, including from Kim Rudd, who attended the Grand Reopening.

CEO Report

03.09.18 **Motion**
Moved by Laurie Mulholland Seconded by Paula Warr
That the CEO report be received as circulated and presented.
Cd

Committee Reports:

Personnel: Oral report

Policy: No report

Property: Oral

- Dehumidifier at Norwood is working well
- Light issue at Westwood is being dealt with
- Issues with ramp at Westwood ongoing
- Light outside Norwood Branch is going to be repaired or replaced

Finance:

04.09.18 **Motion**

Moved by Laurie Mulholland Seconded by Paula Warr

That the Financial Reports for June, July and August being received as circulated.

Cd

Technology: Denis has provided a quote for next year; there is no change in his fees from this year.

05.09.18 **Motion**

Moved by Rodger Bonneau Seconded by Paula Warr

That the Board receive the Committee Reports.

cd

New Business

Strategic Planning Session (Sat., Oct. 27); staff attending will be paid for their time
2nd Annual Pumpkin Parade (Thurs., Nov.1)
Remembrance Day luncheon; Board members to provide refreshments

There was some discussion regarding the Library Rental Policy.

06.09.18 **Motion**

Moved by Laurie Mulholland Seconded by Tammy Bennett

That the Library Rental Policy be tabled and revisited at the October Board meeting.

cd

07.09.18 **Motion**

Moved by Paula Warr Seconded by Mary Hay

That the Board meeting be extended by 10 minutes.

cd

08.09.18 **Motion**

That the Norwood Branch be closed on Saturday, October 6, 2018. The Westwood Branch will remain open on that day and the hours will be posted by Kris Van Luven (CEO/Librarian), at her discretion.

The meeting was adjourned at 7:35 pm.

Next Regular Board Meeting:

Thursday, October 11, 2018
Norwood Branch, 5:30 – 7:30 pm

TK Bennett

Chairperson, Debbie Lynch

Recording Secretary, Tammy Bennett

Mary Hay
Vice Chairperson