Asphodel-Norwood Library Board
Minutes of Meeting September 14, 2017
Norwood Branch

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming and opportunities for interactive lifelong learning and leisure

The Asphodel-Norwood Public Library Board held its regular monthly meeting at the Norwood Branch on Thursday September 14, 2017.

The following Board members were present:
Debbie Lynch, Laurie Strawbridge, Tammy Bennet, Paula Warr, and Laurie Mulholland: Interim CEO/Librarian Lori Burtt and CEO/Librarian Kris Van Luven were also present.

Call to Order

Debbie Lynch called the meeting to order and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regards to any matter coming before the Board. There were no declarations.

01.09.17 **Motion**
Moved by Paula Warr Seconded by Laurie Strawbridge
That the Agenda be approved as ammended
cd

Approval of Minutes

02.09.17 **Motion**
Moved by Laurie Mulholland Seconded by Paula Warr
That the minutes for the Regular Board Meeting held June 8th 2017, be approved as Amended.
cd

Business Arising from the Minutes

November 4th is a SOLS trustee meeting at the Westwood branch. The library will need to be closed that day.

Chairpersons Report

Discussion about stage removal concluded with a decision to wait for removal of stage until we have approval (or not) for enabling access grant for Norwood.

03.09.17 **Motion**
Moved by Paula Warr Seconded by Tammy Bennet
That the library board authorize a transfer of $7134.20 from the library reserves to the Township of Asphodel.
cd.

04.09.17 **Motion**
Moved by Laurie Mullholland Seconded by Paula Warr

That the Library board have a pumpkin parade at the Norwood/Ashpodel community center November 1st 2017 5-7pm.

cd.

Pumpkin parade, have people bring pumpkins at 4pm to community center. Have high school students to take away pumpkins after parade at 7pm.

05.09.17 **Motion**

Moved by Tammy Bennet Seconded by Laurie Mullholland

Deb speak to Candace to have a letter put into Lori Burt's file regarding her leadership and major accomplishments in her role as interm CEO/librarian.

cd.

CEO Report

Please see attached report.

Christmas craft sale December 9, 2017

Christmas passport at both Norwood and Westwood branches.

06.09.17 **Motion**

Moved by Tammy Bennet Seconded by Paula Warr

That the CEO report be received as circulated.

cd

Committee Reports:

Policy No report.

Personnel Kris Van Luven returns on September 18/17. Deb will meet with Kris to do a list of goals and aims for the upcoming year.

Property Board would like CEO to find 3 quotes for the cost of a new furnace for the Westwood branch. Report back to Board at October meeting.

Finance Report for June, July and August circulated.

Technology No report.

07.09.17 **Motion**

Moved by Laurie Mulholland Seconded by Paula Warr

That the June, July and August Finance Report be received as circulated.

Cd

New Business

08.09.17 **Motion**

Moved by Tammy Bennet Seconded by Laurie Mullholland

That the meeting be adjourned

Next Meeting
Norwood Branch
Thursday October 14, 2017
6:00pm to 8:00pm

D M. L

Debbie Lynch, Chair

Laurie Strawbridge

Laurie Strawbridge, Secretary