

**ANPL Board
MEETING MINUTES
February 9, 2026**



MISSION STATEMENT

Our Library is a place for all people with infinite opportunities to connect with community, resources, programs, and services. A true community hub extending beyond our physical spaces.

The Asphodel-Norwood Public Library (ANPL) Board convened a meeting on February 9, 2026 at the ANPL Westwood Branch with the following persons in attendance:

- Ashley Calder
- Maddy Beausoleil
- Krista Rutherford
- Rebecca Twedde
- Linda Cardwell
- Glenda Johnson
- Patricia Reed, CEO/Librarian

Regrets

- Gloria Fernandes
- Deputy Mayor Lori Burt
- Jordan Webb, Township of Asphodel-Norwood Treasurer

Call to Order

Chair Krista Rutherford called the rescheduled meeting to order at 7:00 p.m.

Land Acknowledgement

CEO/Librarian Patricia Reed shared the Land Acknowledgement from Peterborough County.

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Declaration of Pecuniary Interest

Chair Krista Rutherford reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter arising on the agenda and that they could declare that interest now or at the time the matter arises.

Approval of the Agenda

02.01.26 Moved by: Maddy Beausoleil

Seconded by: Rebecca Tweddle

“That the meeting agenda for February 9, 2026 be approved as amended.”

Carried.

Approval of the Minutes

Meeting Minutes of **January 12, 2026**

02.02.26 Moved by: Glenda Johnson

Seconded by: Linda Cardwell

“That the minutes for the regular Board meeting held January 12, 2026 be approved as presented.”

Carried.

Business Arising from the Minutes

CEO/Librarian Patricia Reed presented AN Library Scorecard Update for Strategic Plan 25-28

02.03.26 Moved by: Linda Cardwell

Seconded by: Rebecca Tweddle

“That AN Library Scorecard Update be received by the ANPL Board for information.”

Carried.

CEO/ Librarian Patricia Reed provided an update about AN Active Senior Connection Hub – SALC Governance.

02.04.26 Moved by: Maddy Beausoleil

Seconded by: Glenda Johnson

“That AN Active Senior Connection Hub - SALC Governance update be received for information.”

Carried.

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Reports

CEO/Librarian Patricia Reed shared Financial Report – Budget VS Actual December 2025 and January 2026 Updated.

02.05.26 Moved by: Linda Cardwell

Seconded by: Rebecca Tweddle

“That Financial Report – Budget VS Actual December 2025 and January 2026 Updated be received by the ANPL Board for information.”

Carried.

CEO/Librarian Patricia Reed shared ANPL26-002 CEO Report February 2026.

02.06.26 Moved by: Maddy Beausoleil

Seconded by: Glenda Johnson

“That ANPL26-002 CEO Report February 2026 be received by the ANPL Board for information.”

Carried.

CEO/Librarian Patricia Reed shared ANPL-003 Code Club Canada.

02.07.26 Moved by: Rebecca Tweddle

Seconded by: Maddy Beausoleil

“That ANPL26-003 Code Club Canada be received by the ANPL Board for information.”

Carried.

Correspondence

None.

Presentations

None.

General Business

CEO/Librarian Patricia Reed presented Updated Master Policy List.

CEO/Librarian Patricia Reed presented GOV-01 Purpose and Duties of Board. 2026. REVISED

02.08.26 Moved by: Maddy Beausoleil

Seconded by: Glenda Johnson

“That GOV-01 Purpose Duties of Board be approved as presented.”

Carried.

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CEO/Librarian Patricia Reed presented GOV-02 Board Orientation, Training, and Evaluation. 2026. NEW

02.09.26 Moved by: Maddy Beausoleil
Seconded by: Glenda Johnson
"That GOV-02 Board Orientation, Training and Evaluation be approved as presented."
Carried.

CEO/Librarian Patricia Reed presented GOV-03 Board-CEO Partnership. 2026. NEW

02.10.26 Moved by: Rebecca Tweddle
Seconded by: Linda Cardwell
"That GOV-03 Board-CEO Partnership be approved as presented."
Carried.

CEO/Librarian Patricia Reed presented GOV-04 Policy Development. 2026. REVISED

02.11.26 Moved by: Maddy Beausoleil
Seconded by: Glenda Johnson
"That GOV-04 Policy Development be approved as amended."
Carried.

CEO/Librarian Patricia Reed presented OP-19 Using Artificial Intelligence Policy. 2026 NEW

02.12.26 Moved by: Maddy Beausoleil
Seconded by: Linda Cardwell
"That OP-19 Using Artificial Intelligence Policy be approved as presented."
Carried.

CEO/Librarian Patricia Reed presented OLS Training Opportunity

02.13.26 Moved by: Maddy Beausoleil
Seconded by: Linda Cardwell
"That ANPL Board members will not participate in OLS Trainings, *Governance Excellence - Board Responsibilities and HR Oversight* or *Evaluating your Library CEO - Governance Tools for Performance Oversight* at this time and ANPL Board members are encouraged to access free online training opportunities through OLS.
Carried.

CEO/Librarian Patricia Reed presented Murder Mystery Fundraiser Idea

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CEO/Librarian Patricia Reed presented CEO Vacation and Banked Time request.

02.14.26 Moved by: Rebecca Tweddle

Seconded by: Linda Cardwell

"That CEO Vacation and Banked Time Request be approved as presented."

Carried.

CEO/Librarian Patricia Reed shared information re: Board Volunteer Opportunities

- March Break Family Skate, Monday, March 16, 2026
- Seed Saturday and Book Sale, Saturday, March 28, 2026
- Book Sale, Saturday, May 9, 2026

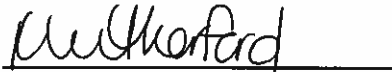
Adjournment

02.15.26 Moved by: Linda Cardwell

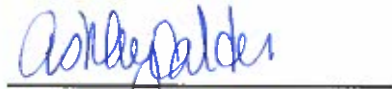
Seconded by: Glenda Johnson

"That the ANPL Board meeting held February 9, 2026 be adjourned at 8:13pm with a regular meeting to be held at the Norwood Branch, **April 13, 2026, 7:00pm** or at the call of the chair."

Carried.



Chair



Secretary
