**Asphodel-Norwood Library Board**

**Minutes of Meeting May 10, 2017**

**Norwood Branch**

### **Mission Statement**

**The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming and opportunities for interactive lifelong learning and leisure**

The Asphodel-Norwood Public Library Board held its regular monthly meeting at the Westwood Branch on Wednesday May 10, 2017.

The following Board members were present:

Debbie Lynch, Laurie Strawbridge, Paula Warr and Laurie Mulholland; and Interim CEO/Librarian Lori Burtt was also present.

Regrets from Tammy Bennett.

**Call to Order**

Debbie Lynch called the meeting to order and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regards to any matter coming before the Board. There were no declarations.

**01.05.17 Motion**

Moved by Debbie Lynch Seconded by Laurie Mulholland

 That the Agenda be approved as circulated. cd

**Approval of Minutes**

**02.05.17 Motion**

Moved by Laurie Mulholland Seconded by Paula Warr

That the minutes for the Regular Board Meeting held April 13th 2017, be approved as Amended. cd

**Business Arising from the Minutes**

Jen Kloosterman’s letter of resignation from the Library Board was received by Council and approved.

**Chairpersons Report**

Debbie sent a letter to the editor of Peterborough this week to encourage people of all ages to attend the library.

Laurie M has the policies binder - to be updated.

As a board we need to do our accessible training module.

Deb suggested learning by design training.

**CEO Report**

* Norwood Hub visit in April, 27 people attended the Norwood library.
* Basket weaving workshop held April 12 and 13th.
* Pictures hung at Westwood library.

New CEO Items:

* Butterfly larvae have arrived at both branches.
* Historical group tour, May 4th
* Book club meeting in WW May 17th.
* Book Sale Norwood May 20th.
* See attached report

**05.05.17 Motion**

Moved by Paula Warr Seconded by Laurie Mulholland

 That the CEO report be received as circulated.

 cd

**Committee Reports:**

**Policy** No report.

**Personnel** Lori B spoke to Kris re: her letter of intent to return in September.

**Property** Westwood small washroom toilet pipe was actually sagging. It has been dug up and fixed.

 **Finance** Fundraising is up. We are doing well overall.

**Technology**  IPAD’s are going over well. Colouring and literacy apps being loaded.

**04.05.17 Motion**

Moved by Laurie Mulholland Seconded by Paula Warr

 That the April 2017 Finance Report be received as circulated. CE

**New Business**

* Millie Morton at the Millenium room at 7pm on May 16th – please have all food items dropped off by 5:30pm
* Board meetings for July and August will not happen.
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* Commitment made by Board to participate in Leadership by design during the summer.

**05.05.17 Motion**

Moved by Laurie Mulholland Seconded by Paula Warr

 That the meeting be adjourned.

**Next Meeting**

**Norwood Branch**

 **Thursday June 8, 2017**

 **6:30pm to 8:00pm**

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Chairperson, Debbie Lynch Recording Secretary, Laurie Strawbridge