

**Asphodel-Norwood Public Library Board  
Special Meeting  
August 18, 2021**

**Mission Statement**

**The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming, and interactive opportunities for lifelong learning and leisure**

The Asphodel-Norwood Public Library Board held a special meeting at the Westwood branch on Wednesday August 18, 2021 at 7:00 p.m.

The following Board members were present:

Rodger Bonneau, Lori Burt, Maggie Brickell, Margaret Dawson, Mary Hay, Krista Rutherford, Laurie Strawbridge

CEO/Librarian Patricia Reed was also present as were staff members Cheryl Sanford, Rhonda Bridger. Regrets from Jane Bryenton.

Adrienne Harrop and Denise Williams from Strexer-Harrop were also present.

**Call to Order**

Chairperson Mary Hay called the meeting to order and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

**Approval of Agenda**

**01.08.21 Motion**

Moved by Rodger Bonneau      Seconded by Krista Rutherford  
That the Agenda be approved as circulated.

Cd

**Strategic Planning Session**

Mary Hay introduced Adrienne Harrop of Strexer - Harrop and also Assistant Denise Williams, who introduced the format for the evening's Workshop 1: Strategic Direction, part of the Library's Strategic Plan Initiative.

Adrienne and Denise will take the information from this workshop and create Themes which will be shared with the Board and discussed at the next planned meeting, September 22, 2021

At the conclusion of the strategic planning session, Cheryl Sanford, Rhonda Bridger, Adrienne Harrop and Denise Williams left the meeting.

**Staffing Issue**

Trish Reed announced that the Westwood library would be in need of a library assistant.

**02.08.21 Motion**

Moved by Rodger Bonneau      Seconded by Maggie Brickell  
That the CEO/Librarian will prepare an employment opportunity posting for a Westwood Library assistant for up to 6 months contract.

Cd

**03.08.21**

**Motion**

Moved by Rodger Bonneau      Seconded by Maggie Brickell  
That the CEO/Librarian's weekly hours be increased by 3 hours to cover the Westwood library hours.

Cd

Trish Reed reported that the Township Project at the Norwood Branch is moving ahead. The concrete at the front should be poured and finished within the next few days. The budget will allow for a new door with a refurbished drop box. She will work with the Township on new signage options.

**Adjournment**

**04.08.21**

**Motion**

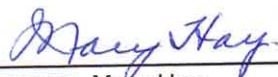
Moved by Lori Burt  
That the meeting be declared adjourned.

Cd

**Next Regular Board Meeting**

**Monday, September 13, 2021**

**At 7:00 p.m.**

  
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Chairperson, Mary Hay

  
Recording Secretary, Margaret Dawson