

Asphodel-Norwood Library Board
Minutes of Meeting January 13, 2020
Norwood Branch

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming, and interactive opportunities for lifelong learning and leisure

The Asphodel-Norwood Public Library Board held its regular monthly meeting at the Norwood Branch on Monday, January 13, 2020.

The following Board members were present:

Jane Bryenton, Maggie Brickell, Rodger Bonneau, Margaret Dawson, Mary Hay, Patricia Reed, Krista Rutherford. CEO/Librarian Kris Van Luven was also present.

Call to Order

CEO/Librarian Kris Van Luven chaired the meeting until the election of the new chair was completed and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

Approval of Agenda

01.01.20

Motion

Moved by Krista Rutherford

Seconded by Patricia Reed

That the Agenda be approved as circulated.

Cd

Delegation:

Candice White, CAO/Clerk/Treasurer, Asphodel Norwood advised the Board that the Township had received notice of a successful application to the RED (Rural Economic Development) fund.

The purpose of the grant is to renovate the front of the Norwood Branch, creating a courtyard like space.

The total funding allotted for the project is \$75,000.00. Thirty per cent is covered by the grant and the remaining seventy percent is split between Library development charges and municipal funds.

Candice requested that the Board form a committee to provide input into the project.

CEO/Librarian Kris Van Luven will communicate the committee suggestions to the Township.

Facilities Manager, Greg Hartwick, will source tenders for the project.

Board Organization

Nominations were called for the position of Chairperson. No nominations were received. Mary Hay was declared acclaimed for the position. Mary accepted the position

02.01.20

Motion

Moved by Patricia Reed

Seconded by Maggie Brickell

That Mary Hay be declared Chair of the Library Board for the year 2020.

Cd

Nominations were called for the position of Vice Chairperson. No nominations were received. Marg Dawson was acclaimed for the position. Marg accepted the position

03.01.20

Motion

Moved by Patricia Reed Seconded by Maggie Brickell
That Marg Dawson be declared Vice Chair of the Library Board for the year 2020.

Cd

Nominations were called for the position of Secretary. No nominations were received. Jane Bryenton was acclaimed for the position. Jane accepted the position.

04.01.20

Motion

Moved by Marg Dawson Seconded by Krista Rutherford
That Jane Bryenton be declared the Secretary of the Library Board for the year 2020.

Cd

Committee Membership

Finance: Patricia Reed Marg Dawson

Personnel: Jane Bryenton Rodger Bonneau

Policy: Krista Rutherford Patricia Reed

Property: Maggie Brickell Rodger Bonneau

Technology: Maggie Brickell

05.01.20

Motion

Moved by Krista Rutherford Seconded by Marg Dawson
That the appointments to committees be accepted.

Cd

Mary Hay assumed the Chair at 6:55 p.m.

Approval of Minutes

06.01.20

Motion Moved by

Rodger Bonneau Seconded by Patricia Reed
That the minutes for the regular Board meeting held December 9, 2020 be approved.

cd

CEO Report

Kris van Luven highlighted her report and indicated that a quarterly report would be prepared.

Kris commented that the craft sale attendees were lower this year than in the past, probably due to the inclement weather.

Kris asked Board members if the time of the new weekly virtual "outreach" project, produced by the three Librarians was convenient. Suggestions were brought forth that perhaps the Librarians could consider rotating time or perhaps consider making a podcast.

Kris announced that Library Assistant Prudence Cameron-Jordan has spoken to Michelle Ferrier on the use of social media.

Kris asked that a small committee be formed to assist with the plans for the Apr. 25th fund raiser. Rodger Bonneau, Jane Bryenton and Maggie Brickell volunteered to assist.

07.01.20 Motion
Moved by Marg Dawson Seconded by Krista Rutherford
That the CEO Report be received.

Recording Secretary, Jane Bryenton Cd

Krista Rutherford
Krista Rutherford, Mary Kay

Committee Reports

Finance:

The Westwood air conditioning installation bill is not included in the December financial report. The Board may need to make a decision in February to draw from reserves to pay for the AC; however, there may be a small surplus in budget.

Personnel:

No report

Policy:

Policy drafts for GOV 07 and GOV 05 were reviewed and will be brought forward for approval at February meeting.

Property:

No report

Technology:

No report

08.01.20 Motion
Moved by Krista Rutherford Seconded by Maggie Brickell
That the Committee Reports be received.
cd

New Business

Strategic Plan Review:

Board members were asked to review the empty bullet points on Action Plan # 1: Boosting Awareness and Increasing Community Engagement and bring suggestions to February meeting.

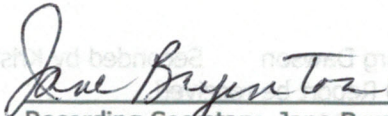
Adjournment

09.01.20 **Motion**
Moved by Rodger Bonneau
That the meeting be declared adjourned.

Next Regular Board Meeting

Monday, February 10, 2020
Westwood Branch, 6:30 – 8:30 p.m.


Chairperson, Mary Hay


Recording Secretary, Jane Bryenton

Committee Reports

Finance

The Westwood air conditioning installation bill is not included in the December financial report. The Board may need to make a decision in February to draw from reserves to pay for the AC; however, there may be a small surplus in budget.

Personnel

No report

Policy

Policy drafts for GOV 07 and GOV 05 were reviewed and will be brought forward for approval at February meeting.

Property

No report

Technology

No report

DR #12

Moved by Krista Rubenford. Seconded by Maggie Bickell.
That the Committee Reports be received.
cd

New Business

Strategic Plan Review

Board members were asked to review the empty bullet points on Action Plan # 1: Boosting Awareness and Increasing Community Engagement and bring suggestions to February meeting.

Adjournment