

**Asphodel-Norwood Public Library Board
Minutes of Meeting
March 14, 2022**

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by being a welcoming and inclusive gathering place that provides access to resources, programming and interactive lifelong learning and leisure opportunities.

The Asphodel-Norwood Public Library Board held its regular monthly meeting at Westwood Branch on Monday, March 14, 2022 at 7:00 p.m.

The following Board members were present:

Rodger Bonneau, Jane Bryenton, Maggie Brickell, Mary Hay, Krista Rutherford, Paula Warr
(Council Alternate)

Margaret Dawson sent regrets.

CEO/Librarian Patricia Reed was also present.

Call to Order

Chairperson Krista Rutherford called the meeting to order and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

Approval of Agenda

01.03.22 Motion
Moved by Rodger Bonneau Seconded by Jane Bryenton
That the Agenda be approved as circulated
Cd.

Approval of Minutes

02.03.22 Motion
Moved by Maggie Brickell Seconded by Rodger Bonneau
That the minutes for the Regular Board Meeting held February 14, 2022 be approved.
Cd.

Business Arising from the Minutes

CEO/Librarian Patricia Reed outlined the drafts of the Strategic Plan Scorecard and the Communication Plan and sought input from the Board. Revised versions will be brought forward at subsequent meetings. The implications of recent changes to COVID health guidelines were discussed.

03.03.22 Motion
Moved by Paula Warr Seconded by Maggie Brickell
That the ANPL Reopening Guidelines be rescinded immediately and that the Safety Plan and Mask Policy be rescinded effective March 21, 2022.
Cd.

After discussion, it was concluded that further research and discussion with the Culture and Historical Committee with respect to the Library's 100th Year Anniversary would be required.

CEO Reports

CEO/Librarian Patricia Reed highlighted her reports for March

04.03.22 **Motion**
Moved by Rodger Bonneau Seconded by Mary Hay
That the CEO Report be received.
Cd.

Committee Reports

Finance:

Mary Hay reviewed the February 2022 Budget to Actual report, identifying no issues of concern.

There were no other committee reports.

05.03.22 **Motion**
Moved by Jane Bryenton Seconded by Maggie Brickell
That the committee report be received.
Cd.

New/Other Business

After discussion, it was agreed that the Library branches would operate regularly scheduled hours on Saturday, April 16 (Easter Saturday).

Patricia Reed identified furniture which is surplus or in need of replacement.

06.03.22 **Motion**
Moved by Rodger Bonneau Seconded by Jane Bryenton
That the office furniture and chairs as recommended by the CEO/Librarian be declared surplus and disposed of.
Cd.

Patricia Reed provided information with respect to comparative user fees for copying and use of the 3D printer and Cricut equipment. More research will be completed and provided to the Board for the establishment of appropriate user fees.

A proposed schedule of Board meetings for 2022 was discussed.

07.03.22 **Motion**
Moved by Maggie Brickell Seconded by Jane Bryenton
That regular Library Board meetings be scheduled in 2022 for the months of February, March, May, June, September, October and November.
Cd

Patricia Reed outlined plans for a poetry contest in April and solicited suggestions for sources of prizes. Rodger Bonneau and Paula Warr indicated their willingness to support this venture.

