

**MISSION STATEMENT**

The Asphodel-Norwood Public Library supports and enriches the community by being a welcoming and inclusive gathering place that provides access to resources, programming, and interactive lifelong learning and leisure opportunities.

**The Asphodel-Norwood Public Library (ANPL) Board convened a meeting on February 13, 2023 at the ANPL Norwood Branch with the following persons in attendance:**

- Ashley Calder
- Linda Cardwell
- Gloria Fernandes
- Glenda Johnson
- Krista Rutherford
- Tori Verkuyl
- Deputy Mayor Burt
- Councillor Hodge-Greaves
- Patricia Reed, CEO/Librarian

**Call to Order**

CEO/Librarian Patricia Reed called the meeting to order at 7:00 p.m.

**Land Acknowledgement**

CEO/Librarian Patricia Reed recited the land acknowledgement.

**Declaration of Pecuniary Interest**

CEO/Librarian Patricia Reed reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter arising on the agenda.

No declarations were made.

**ANPL Board  
MEETING MINUTES  
February 13, 2023**

**Approval of the Agenda**

- 01.01.23 Moved by: Krista Rutherford  
Seconded by: Councillor Hodge-Greaves  
"That the meeting agenda for February 13, 2023 be approved as amended."  
Carried

**Nominations and Elections**

Nominations were called for the position of Chairperson.

- 01.02.23 Moved by: Deputy Mayor Burt  
Seconded by: Gloria Fernandes  
"That Krista Rutherford accepts the nomination and is hereby declared Chair of the Library Board for 2023."  
Carried

Nominations were called for the position of Vice Chair

- 01.03.23 Moved by: Linda Cardwell  
Seconded by: Glenda Johnson  
"THAT Ashley Calder accepts the nomination and is hereby declared Vice Chair of the Library Board for 2023."  
Carried

Nominations were called for the position of Secretary.

- 01.04.23 Moved by: Gloria Fernandes  
Seconded by: Tori Verkuyl  
"That Glenda Johnson accepts the nomination and is hereby declared Secretary of the Library Board for 2023."  
Carried

**Confirmation of Treasurer**

- 01.05.23 Moved by: Gloria Fernandes  
Seconded by: Krista Rutherford  
"That the CAO/ Clerk/ Treasurer for the Township of Asphodel Norwood shall continue as the treasurer for the ANPL Board for 2023."  
Carried

**ANPL Board  
MEETING MINUTES  
February 13, 2023**

**Approval of the Minutes  
Meeting Minutes of November 14, 2022**

- 01.06.23 Moved by: Deputy Mayor Burt  
Seconded by: Linda Cardwell  
"That the minutes for the regular Board meeting held November 14, 2022 be approved as presented."  
Carried

**Business Arising from the Minutes**

CEO/ Librarian Patricia Reed provided a progress update on the 2021-2024 Strategic Plan.

- 01.07.23 Moved by: Deputy Mayor Burt  
Seconded by: Gloria Fernandes  
"That the progress update on the 2021-2024 Strategic Plan be received for information."  
Carried

CEO/ Librarian Patricia Reed updated the ANPL Board on the 2023 Library Budget stating it was approved by AN Township Council as submitted and highlighted Financial Report Budget vs Actual January 2023.

- 01.08.23 Moved by: Glenda Johnson  
Seconded by: Linda Cardwell  
"That the 2023 Library Budget update and Financial Report Budget vs Actual January 2023 be received for information."  
Carried

**Reports**

CEO/ Librarian Patricia Reed highlighted CEO Report February 2023.

- 01.09.23 Moved by: Councillor Hodge-Greaves  
Seconded by: Gloria Fernandes  
"That CEO Report February 2023 be received for information."  
Carried

CEO/ Librarian Patricia Reed highlighted Financial Report Budget vs Actual January 2023 during business arising in conjunction with the 2023 Library Budget update.

**Presentations**

**ANPL Board  
MEETING MINUTES  
February 13, 2023**

None.

**Correspondence**

None.

**General Business**

The 2023 Meeting Schedule was discussed.

- 01.09.23 Moved by: Glenda Johnson  
Seconded by: Linda Cardwell  
"That the ANPL Board 2023 schedule be approved as follows:
- March 13 2023 Westwood
  - April 17 2023 Norwood
  - May 8 2023 Westwood
  - June 12 2023 Norwood
  - September 11 2023 Westwood
  - October 16 2023 Norwood
  - November 13 2023 Westwood."

Carried

CEO/ Librarian Patricia Reed provided ANPL Board Members with a Board Orientation Package.

CEO/ Librarian Patricia Reed provided information on the City and County of Peterborough Social Services County Hub Program. The program is looking for additional space in AN Township to help bring much needed services to the Township.

- 01.10.23 Moved by: Linda Cardwell  
Seconded by: Tori Verkuyl  
"That ANPL join the County Hub Program and provide free meeting space to participating agencies. Meeting space availability shall be decided by CEO/ Librarian Patricia Reed."

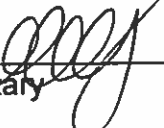
Carried

**Adjournment**

- 01.11.23 Moved by: Gloria Fernandes  
Seconded by: Deputy Mayor Burt  
"That the ANPL Board meeting held February 13, 2023 be adjourned at 8:54 p.m. with a regular meeting to be held March 13, 2023, 7:00 p.m. at the Westwood Branch, or at the call of the Chair."

Carried

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Secretary