

MISSION STATEMENT

The Asphodel-Norwood Public Library supports and enriches the community by being a welcoming and inclusive gathering place that provides access to resources, programming, and interactive lifelong learning and leisure opportunities.

The Asphodel-Norwood Public Library (ANPL) Board convened a meeting on March 13, 2023 at the ANPL Westwood Branch with the following persons in attendance:

- Ashley Calder
- Linda Cardwell
- Glenda Johnson
- Krista Rutherford
- Tori Verkuyl
- Councillor Hodge-Greaves
- Patricia Reed, CEO/Librarian

REGRETS:

- Gloria Fernandes
- Deputy Mayor Burt

Call to Order

Chair Krista Rutherford called the meeting to order at 7:00 p.m.

Land Acknowledgement

Chair Krista Rutherford recited the land acknowledgement.

Declaration of Pecuniary Interest

Chair Krista Rutherford reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter arising on the agenda.

No declarations were made.

**ANPL Board
MEETING MINUTES
March 13, 2023**

Approval of the Agenda

- 02.01.23 Moved by: Linda Cardwell
Seconded by: Tori Verkuyl
"That the meeting agenda for March 13, 2023 be approved as amended."
Carried

Approval of the Minutes

Meeting Minutes of February 13, 2023.

- 02.02.23 Moved by: Ashley Calder
Seconded by: Glenda Johnson
"That the minutes for the regular Board meeting held February 13, 2023 be approved as presented."
Carried

Correspondence

Chair Krista Rutherford shared correspondence received by Glenda Johnson notifying Chair and Board of her intent to resign from the position of Secretary with the ANPL Board. Glenda Johnson will remain as a committee member.

- 02.03.23 Moved by: Linda Cardwell
Seconded by: Councillor Hodge-Greaves
"That the ANPL Board accept the resignation of Glenda Johnson as Secretary of the Board and declare the position of Secretary vacant."
Carried

Nominations and Election

Nominations were called for the position of Secretary.

- 02.04.23 Moved by: Glenda Johnson
Seconded by: Linda Cardwell
"That Tori Verkuyl accepts the nomination and is hereby declared Secretary of the Library Board for 2023."
Carried

**ANPL Board
MEETING MINUTES
March 13, 2023**

Business Arising from the Minutes

CEO/ Librarian Patricia Reed provided a progress update on the 2021-2024 Strategic Plan.

- 02.05.23 Moved by: Tori Verkuyl
Seconded by: Ashley Calder
"That the progress update on the 2021-2024 Strategic Plan be received for information."
Carried

CEO/ Librarian Patricia Reed provided a verbal update on the County Hub program. The Norwood branch meeting space will be made available to County Hub users to book appointments on Wednesday mornings beginning March 22, 2023.

- 02.06.23 Moved by: Linda Cardwell
Seconded by: Councillor Hodge-Greaves
"That the County Hub update be received for information."
Carried

Reports

CEO/ Librarian Patricia Reed highlighted CEO Report March 2023.

- 02.07.23 Moved by: Tori Verkuyl
Seconded by: Glenda Johnson
"That CEO Report March 2023 be received for information."
Carried

CEO/ Librarian Patricia Reed highlighted Financial Report Budget vs Actual February 2023 and General Ledger February 2023.

- 02.08.23 Moved by: Councillor Hodge-Greaves
Seconded by: Linda Cardwell
"That the Financial Report Budget vs Actual February 2023 and General Ledger February 2023 be received for information."
Carried

Presentations

None.

**ANPL Board
MEETING MINUTES
March 13, 2023**

General Business

CEO/Librarian Patricia Reed and Chair Krista Rutherford suggested that a tree in memory of past board member Maggie Brickell be purchased and planted at the Westwood branch.

- 02.09.23 Moved by: Linda Cardwell
Seconded by: Krista Rutherford
"That, in consultation with the Township of Asphodel-Norwood Manager of Parks and Recreation, a tree in memory of past board member Maggie Brickell be purchased and planted at the Westwood branch."
Carried

CEO/ Librarian Patricia Reed presented the Draft OP-08 Facility Rental and Draft Rental Agreement.

- 02.10.23 Moved by: Ashley Calder
Seconded by: Tori Verkuyl
"That the Draft OP-08 Facility Rental and Draft Rental Agreement be approved as presented. Implementation of OP-08 Facility Rental and the updated Rental Agreement will not take place until June 1, 2023. All rentals on or after June 1, 2023 will be subject to OP-08 Facility Rental and the updated Rental Agreement."
Carried

- 02.11.23 Moved by: Tori Verkuyl
Seconded by: Councillor Hodge-Greaves
"That the Westwood Adult Club may continue to use the Westwood branch for a weekly card group at no cost. To be reviewed in 2025."
Carried

CEO/ Librarian Patricia Reed provided details on the BGC Kawarthas Kid Tech Nation program.

- 02.12.23 Moved by: Tori Verkuyl
Seconded by: Linda Cardwell
"That CEO/Librarian Patricia Reed work with BGC Kawarthas to bring Kid Tech to our libraries as per BGC Kawarthas program requirements, including any required fees for participants."
Carried

CEO/Librarian Patricia Reed provided details on the OLS Board Assemblies.
Representative to be appointed at a later date.

**ANPL Board
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The ANPL Board had an open discussion about potential fundraisers. A larger fundraiser will be planned for the Spring of 2024.

CEO/Librarian Patricia Reed stated the need for a policy to address the facilitation of Electronic/ Hybrid meeting formats.

Adjournment

02.13.23 Moved by: Tori Verkuyl


Seconded by: Glenda Johnson

"That the ANPL Board meeting held March 13, 2023 be adjourned at 8:50 p.m. with a regular meeting to be held April 17, 2023, 7:00 p.m. at the Norwood Branch, or at the call of the Chair."

Carried



Chair



Secretary