

MISSION STATEMENT

The Asphodel-Norwood Public Library supports and enriches the community by being a welcoming and inclusive gathering place that provides access to resources, programming, and interactive lifelong learning and leisure opportunities.

The Asphodel-Norwood Public Library (ANPL) Board convened a meeting on May 13, 2024 at the ANPL Westwood Branch with the following persons in attendance:

- Ashley Calder
- Krista Rutherford
- Linda Cardwell
- Glenda Johnson
- Laurie Strawbridge, Library Assistant
- Cheryl Sanford, Assistant Librarian
- San Williamson, Library Assistant
- Seamus McDougall, Manager of Community Centre, Parks & Facilities
- Allan Hewitt, CAO/Deputy Clerk/Deputy Treasurer
- Deputy Mayor Burt
- Patricia Reed, CEO/Librarian

Regrets

- Tori Verkuyl
- Gloria Fernandes
- Jordan Webb, Township of Asphodel-Norwood Treasurer

Call to Order

Chair Krista Rutherford called the meeting to order at 7:00 p.m.

Land Acknowledgement

Chair Krista Rutherford recited the land acknowledgement.

Declaration of Pecuniary Interest

Chair Krista Rutherford reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter arising on the agenda

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and that they could declare that interest now or at the time the matter arises.

Approval of the Agenda

- 04.01.24 Moved by: Deputy Mayor Burt
Seconded by: Glenda Johnson
"That the meeting agenda for May 13, 2024 be approved as presented."
Carried

Approval of the Minutes

Meeting Minutes of **April 15, 2024.**

- 04.02.24 Moved by: Glenda Johnson
Seconded by: Ashley Calder
"That the minutes for the regular Board meeting held April 15, 2024 be approved as presented."
Carried

Correspondence

- 04.03.24 Moved by: Glenda Johnson
Seconded by: Linda Cardwell
"That the Correspondence – BIO for Allan Hewitt, CAO/Deputy Clerk/Deputy Treasurer be accepted for information."
Carried

Business Arising from the Minutes

CEO/ Librarian Patricia Reed facilitated ANPL Strategic Plan 2025-2028 – Planning Meeting with Staff and Board.

Staff and Board Members completed Strategic Planning exercises.

Reports

CEO/ Librarian Patricia Reed highlighted Financial Report - Budget vs Actual April 2024.

- 04.04.24 Moved by: Glenda Johnson
Seconded by: Linda Cardwell
"That the Financial Report - Budget vs Actual April 2024 be received for information."
Carried.

CEO/ Librarian Patricia Reed highlighted ANPL24-009 CEO Report May 2024.

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- 04.05.24 Moved by: Deputy Mayor Burt
Seconded by: Linda Cardwell
"That CEO Report May 2024 be received by the ANPL Board for information."
Carried

CEO/Librarian Patricia Reed highlighted ANPL24-010 Hospice Norwood Partnership Opportunity

- 04.06.24 Moved by: Linda Cardwell
Seconded by: Deputy Mayor Burt
"That Hospice Norwood Partnership be approved as outlined in the report."
Carried.

Presentations
None.


General Business

CEO/Librarian Patricia Reed discussed CEO Vacation & Banked Time – Approval Request.

- 04.07.24 Moved by: Linda Cardwell
Seconded by: Deputy Mayor Burt
"That the CEO Vacation & Banked Time Request be approved as presented."
Carried.

Adjournment

- 04.08.24 Moved by: Glenda Johnson
Seconded by: Linda Cardwell
"That the ANPL Board meeting held May 13, 2024 be adjourned at 8:54 p.m. with a regular meeting to be held June 10, 2024, 7:00 p.m. at the Norwood Branch, or at the call of the Chair."
Carried



Chair



Secretary