



MISSION STATEMENT

The Asphodel-Norwood Public Library supports and enriches the community by being a welcoming and inclusive gathering place that provides access to resources, programming, and interactive lifelong learning and leisure opportunities.

The Asphodel-Norwood Public Library (ANPL) Board convened a meeting on May 8, 2023 at the ANPL Westwood Branch with the following persons in attendance:

- Deputy Mayor Burt
- Patricia Reed, CEO/Librarian
- Krista Rutherford
- Ashley Calder
- Linda Cardwell
- Gloria Fernandes
- Glenda Johnson
- Tori Verkuyl

Call to Order

ANPL Board Chair Krista Rutherford called the meeting to order at 7:00 p.m.

Land Acknowledgement

ANPL Board Chair Krista Rutherford recited the land acknowledgement.

Declaration of Pecuniary Interest

ANPL Board Chair Krista Rutherford reminded members of the Board of their obligation

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to declare any pecuniary interest that they may have in regard to any matter arising on the agenda.

No declarations were made.

Approval of the Agenda

- 04.01.23 Moved by: Glenda Johnson
Seconded by: Linda Cardwell
"That the meeting agenda for May 8, 2023 be approved as amended."
Carried

**Approval of the Minutes
Meeting Minutes of April 17, 2023**

- 04.02.23 Moved by: Gloria Fernandes
Seconded by: Deputy Mayor Burt
"That the minutes for the regular Board meeting held April 17, 2023 be approved as presented."
Carried

Business Arising from the Minutes

- CEO/ Librarian Patricia Reed provided a progress update on the 2021-2024 Strategic Plan.
- 04.03.23 Moved by: Ashley Calder
Seconded by: Gloria Fernandes
"That the Strategic Plan update be received for information."
Carried
- Electronic/Hybrid Meetings
CEO/Librarian Patricia Reed provided notification that she will be meeting with the Township regarding the By-Law and will provide the board with an updated progress at the next meeting.
Carried
- Summer Program Assistant Job Posting Update
CEO/Librarian Patricia Reed asked that the Job Posting be extended until May 19th
- 04.04.23 Moved by: Lori Cardwell
Seconded by: Glenda Johnson
"That the Summer Program Assistant Job Posting be extended until May 19th."
Carried
- Library Board WSIB Coverage

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CEO/Librarian Patricia Reed notified the board that we are awaiting further clarification from the Township lawyer.
Deferred

Reports

- CEO/ Librarian Patricia Reed highlighted CEO Report dated May 2023.
04.05.23 Moved by: Linda Cardwell
Seconded by: Glenda Johnson
"That CEO Report May 2023 be received for information."
Carried

- Financial Report-Budget vs Actual April 2023
CEO/Librarian Patricia Reed highlighted Financial Report-Budget vs Actual April 2023
04.06.23 Moved by: Gloria Fernandes
Seconded by: Deputy Mayor Burt
"That Financial Report-Budget vs Actual April 2023 be received for information."
Carried

- Financial Report-General Ledger April 2023
CEO/Librarian Patricia Reed highlighted Financial Report-General Ledger April 2023
04.07.23 Moved by: Linda Cardwell
Seconded by: Glenda Johnson
"That Financial Report-General Ledger April 2023 be received for information."
Carried

Presentations

None.

Correspondence

None.

General Business

- 2023 Annual Survey
CEO/Librarian Patricia Reed provided an update via shared document.

- OLS Board Assembly Meeting Update
Board Member, Glenda Johnson provided an update of the Assembly Meeting she attended.

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- Little Branches Rural Roots Library Conference Update
CEO/Librarian Patricia Reed provided a brief summary of the Library Conference she attended.

- Smile Cookie Campaign Update
CEO/Librarian Patricia Reed provided an update of monies earned during the Smile Cookie Campaign – Over \$6,000.

Closed Session

04.08.23 Moved By: Deputy Mayor Burt
Seconded By: Gloria Fernandes
"That the Board move into Closed Session at 8:44 p.m. as per the Public Libraries Act Section 16.1 (4) (b) personal matters about an identifiable individual.
Carried

CEO/Librarian Patricia Reed left the meeting

The Board Meeting resumed in Open Session at 9:06 p.m.

CEO/Librarian Patricia Reed rejoined the meeting

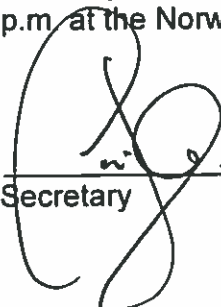
04.12.23 Moved By: Gloria Fernandes
Seconded By: Glenda Johnson
"That the Board agrees to direct the implementations of the decisions made in the closed session.
Carried

Adjournment

04.13.23 Moved by: Linda Cardwell
Seconded by: Gloria Fernandes
"That the ANPL Board meeting held May 8, 2023 be adjourned at 9:16 p.m. with a regular meeting to be held June 12, 2023, 7:00 p.m. at the Norwood Branch, or at the call of the Chair."
Carried



Chair



Secretary