## Asphodel-Norwood Library Board Minutes of Meeting November 14, 2022

#### **Mission Statement**

# The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming, and interactive opportunities for lifelong learning and leisure

The Asphodel-Norwood Public Library Board held its regular monthly meeting at Westwood Branch on Monday, November 14, 2022 at 7:00 p.m.

The following Board members were present: Rodger Bonneau, Jane Bryenton, Lori Burtt, Margaret Dawson, Mary Hay, Krista Rutherford, CEO/Librarian Patricia Reed was also present.

## Call to Order

Chairperson Krista Rutherford called the meeting to order and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

#### **Approval of Agenda**

01.11.22	Motion	
	Moved by Rodger Bonneau	Seconded by Mary Hay
	That the Agenda be approved.	
	Cd.	

# **Approval of Minutes**

#### 02.11.22 Motion

Moved by Lori BurttSeconded by Rodger BonneauThat the minutes for the Regular BoardMeeting of October 17, 2022 be approved.<br/>Cd.

## **Business Arising from the Minutes**

Strategic Plan Update - Patricia Reed discussed the progress updates to the Strategic Plan.

## 03.11.22 Motion

Moved by Jane Bryenton Seconded by Mary Hary That the progress updates to the Strategic Plan be accepted. Cd. 2023 Draft Budget - Patricia Reed presented the proposed budget for 2023. The Board was
appreciative of the proposed plan and the presentation.

# 04.11.22MotionMoved by Rodger BonneauSeconded by Jane BryentonThat the 2023 draft budget be accepted as presented.

# **CEO Report**

Patricia Reed, CEO/Librarian highlighted her report of library activities during October 2022.

05.11.22	<b>Motion</b> Moved by Margaret Dawson That the CEO Report be received. Cd.	Seconded by Lori Burtt

## **Committee Reports**

#### Finance:

Mary Hay updated the Board on the financial plan to October 31, 2022

Personnel:

No report

Policy: No report

## **Property:**

Patricia Reed presented the Property Report, completed at both Branches on October 26, 2022, noting any improvements that may be needed in the coming years.

## Technology:

No report

## 06.11.22 Motion

Moved by Rodger Bonneau Seconded by Mary Hay That the committee reports be received. Cd.

# New/Other Business

 Community Care Pop-Up - Patricia Reed discussed a request from Community Care Norwood to have an information display at the Norwood branch, twice monthly, with a Community Care volunteer in attendance.

07.11.2022 Motion

Moved by Lori Burtt Seconded by Jane Bryenton That Community Care Norwood be allowed to have a Pop up table at the Norwood

Branch

several times per month during open hours. Cd.

- Christmas Holiday Closure Patricia Reed discussed the proposed Holiday closures for both branches.
- 08.11.22 Motion Moved by Jane Bryenton Seconded by Mary Hay That the Asphodel Norwood libraries be closed at 12 PM on December 24 with regular hours resuming on January 2, 2023.

## Questions/Answers

None forthcoming

## Adjournment

09.11.22 Motion Moved by Lori Burtt That the meeting be declared adjourned. Cd

Next Regular Board Meeting Monday January 16, 2023 Westwood Branch, 7:00 p.m.

Chairperson, Krista Rutherford

6 len Recording Secretary, Margaret Dawson

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Glenda Johnson Secretary Feb 13 2023 Election