



MISSION STATEMENT

The Asphodel-Norwood Public Library supports and enriches the community by being a welcoming and inclusive gathering place that provides access to resources, programming, and interactive lifelong learning and leisure opportunities.

The Asphodel-Norwood Public Library (ANPL) Board convened a meeting on September 16, 2024 at the ANPL Westwood Branch with the following persons in attendance:

- Ashley Calder
- Krista Rutherford
- Gloria Fernandes
- Linda Cardwell
- Laurie Strawbridge
- Cheryl Sanford
- San Williamson
- Councillor Hodge-Greaves
- Patricia Reed, CEO/Librarian
- Jordan Webb, Township of Asphodel-Norwood Treasurer

Regrets

- Glenda Johnson
- Deputy Mayor Burt

Call to Order

Chair Krista Rutherford called the meeting to order at 7:00 p.m.

Land Acknowledgement

Chair Krista Rutherford recited the land acknowledgement.

Declaration of Pecuniary Interest

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Chair Krista Rutherford reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter arising on the agenda and that they could declare that interest now or at the time the matter arises.

Approval of the Agenda

- 06.01.24 Moved by: Gloria Fernandes
Seconded by: Councillor Hodge-Greaves
"That the meeting agenda for September 16, 2024 be approved as presented."
Carried

Approval of the Minutes

Meeting Minutes of June 10, 2024.

- 06.02.24 Moved by: Gloria Fernandes
Seconded by: Councillor Hodge-Greaves
"That the minutes for the regular Board meeting held June 10, 2024 be approved as presented."
Carried

Correspondence

Chair Krista Rutherford read Resignation Letter from Tori Verkuyl from Asphodel Norwood Library Board – September 2024.

- 06.03.24 Moved by: Gloria Fernandes
Seconded by: Councillor Hodge-Greaves
"That Tori Verkuyl's registration from the Asphodel-Norwood Library Board be accepted."
Carried

Business Arising from the Minutes

CEO/ Librarian Patricia Reed facilitated ANPL Strategic Plan 2025-2028 – Planning Meeting with Staff and Board re: priority setting.
Draft strategic plan to be presented at next ANPL Board Meeting.

CEO/Librarian Patricia Reed presented information re: Honky-tonk Fundraiser – September 27, 2024.

- 06.04.24 Moved by: Gloria Fernandes
Seconded by: Linda Cardwell
"That the Honky-tonk Fundraiser be cancelled due to lack of interest in the event."

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Carried.

Reports

CEO/ Librarian Patricia Reed highlighted Financial Report - Budget vs Actual August 2024.

- 06.05.24 Moved by: Councillor Hodge-Greaves
Seconded by: Gloria Fernandes
"That the Financial Report - Budget vs Actual August 2024 be received for information."
Carried.

CEO/ Librarian Patricia Reed highlighted ANPL24-014 CEO Report September 2024.

- 06.06.24 Moved by: Gloria Fernandes
Seconded by: Linda Cardwell
"That CEO Report September 2024 be received by the ANPL Board for information."
Carried

CEO/Librarian Patricia Reed presented ANPL24-015 Westwood Branch Bat Removal.

- 06.07.24 Moved by: Ashley Calder
Seconded by: Linda Cardwell
"That the ANPL Board approve the use of reserve funds to permit the Township of Asphodel-Norwood to proceed with the bat removal at the Westwood Branch as outlined by Nuisance Wildlife Removal (Appendix A) in the amount of \$6,020.00, \$782.60 HST, for a total of \$6,802.60, in 2024."
Carried

CEO/Librarian Patricia Reed presented ANPL24-016 CEO Property Report 2024.

- 06.08.24 Moved by: Gloria Fernandes
Seconded by: Councillor Hodge-Greaves
"That the 2024 CEO Property Report be received for information."
Carried.

CEO/Librarian Patricia Reed presented ANPL24-017 AN Township Facilities Master Plan.

- 06.09.24 Moved by: Linda Cardwell
Seconded by: Ashley Calder
"That the AN Township Facilities Master Plan Update be received for information."
Carried.

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Presentations

None.

General Business

CEO/Librarian Patricia Reed provided information about the Federal Election – Westwood Branch.


- 06.10.24 Moved by: Councillor Hodge-Greaves
Seconded by: Gloria Fernandes
"That the ANPL – Westwood Branch be closed for Federal Election polling station when the date is announced."
Carried.

CEO/Librarian Patricia Reed discussed October Board Meeting – Date change to October 21, 2024.


- 06.11.24 Moved by: Gloria Fernandes
Seconded by: Linda Cardwell
"That the October Board Meeting for the ANPL be changed to October 21, 2024."
Carried.

Adjournment

- 06.12.24 Moved by: Linda Cardwell
Seconded by: Councillor Hodge-Greaves
"That the ANPL Board meeting held September 16, 2024 be adjourned at 8:57 p.m. with a regular meeting to be held October 21, 2024, 7:00 p.m. at the Norwood Branch, or at the call of the Chair."
Carried



Chair



Secretary