

**Asphodel-Norwood Library Board
Minutes of Meeting Monday, March 9, 2020
Norwood Branch**

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming, and interactive opportunities for lifelong learning and leisure

The Asphodel-Norwood Public Library Board held its regular monthly meeting at the Norwood Branch on Monday, March 9, 2020.

The following Board members were present:

Jane Bryenton, Maggie Brickell, Lori Burt, Margaret Dawson, Mary Hay, Patricia Reed CEO/Librarian Kris Van Luven was also present.

Regrets: Krista Rutherford, Rodger Bonneau

Call to Order

Chairperson Mary Hay called the meeting to order and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

Approval of Agenda

01.03.19

Motion

Moved by Patricia Reed Seconded by Marg Dawson
That the Agenda be approved as circulated.
cd

Approval of Minutes

02.03.19

Motion

Moved by Maggie Brickell Seconded by Patricia Reed
That the minutes for the Regular Board Meeting held February 10, 2020 be approved.
Cd

Business Arising from the Minutes

Fundraising Committee Report

Committee met twice in past month.

It was suggested that we ask the Lions if we could sell the tickets for the fundraiser at their Brunch on March 15th.

It was suggested that we ask Robert Pye to read at the Murder Mystery dinner.

The silent auction items are slowly coming in. Check with Rodger Bonneau as to whom he has canvassed for prizes

Dave Marshall will do a background slideshow including bios of all the authors who have submitted stories for the evening.

Discussion ensued regarding costumes for the board to wear for the dinner party. It was suggested that we attire ourselves in the persona of the various members of the Clue game.

- Mrs. Green – Maggie Brickell
- Col. Mustard – Patricia Reed
- Prof. Plum – Mary Hay
- Maid – Jane Bryenton
- Mrs. Peacock – Marg Dawson
- Scarlet – Krista Rutherford
- Alternate – Lori Burt

Food has been organized with Trillium Catering.

Kris will e-mail stories to board for their perusal, and judging.

Rental Policy Revision

A clause to be included that

“Renters must provide proof of liability insurance of at least \$1,000,000.00”

03.03.20 Motion:

Moved by Maggie Brickell Seconded by Marg Dawson
That the Rental Policy be amended to read that renters must provide proof of Liability Insurance of at least \$1,000,000.00.

cd

CEO Report

Kris Van Luven CEO Librarian highlighted her report and indicated that a quarterly report would be presented after the next Council meeting.
Kris Van Luven reported that the Trails Committee will provide the library with maps of the trails, and information about ticks for use in the launch of the backpack program on June 6, 2020.
It was recommended that staff contact Jeff Dornan regarding promotion of our upcoming programs.
Kris led a discussion as to whether the library staff should be paid when volunteering at library functions out of the library facilities.

04.03.20 Motion

Moved by Patricia Reed Seconded by Lori Burt
That the CEO Report be received.

Cd

Committee Reports

Finance:

Audit is finished and accountant paid

Personnel:

No report

Policy: GOV 08, 09 and 10 drafts from February

05.03.20

Motion

Moved by Patricia Reed Seconded by Maggie Brickell
That policies GOV 08, 09 and 10 drafts be deferred to April meeting
cd

Property

No report

Technology

No report

06.03.20

Motion

Moved by Patricia Reed Seconded by Marg Dawson
That the Committee Reports be received.
cd

New Business

Strategic Plan Review

It was suggested that: the title of ACTION PLAN # 1 be changed to "BOOSTING AWARENESS AND RAISING THE PROFILE OF THE LIBRARY"
The title of ACTION PLAN #2 be changed to read "BECOMING A VALUED COMMUNITY PARTNER AND INCREASING COMMUNITY ENGAGEMENT"
It was suggested that the goals for these two Action Plans remain as is.

Adjournment

07.03.20

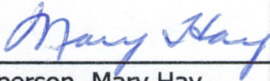
Motion

Moved Patricia Reed
That the meeting be declared adjourned.
cd

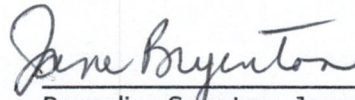
Next Regular Board Meeting

Monday April 13, 2020

Westwood Branch, 6:30 – 8:30 p.m.



Chairperson, Mary Hay



Recording Secretary, Jane Bryenton