

**Asphodel-Norwood Library Board
Minutes of Meeting Monday, May 25, 2020
Zoom Meeting**

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming, and interactive opportunities for lifelong learning and leisure

The Asphodel-Norwood Public Library Board held its regular monthly meeting virtually on Zoom on Monday, May 25, 2020.

The following Board members were present:

Rodger Bonneau, Jane Bryenton, Maggie Brickell, Margaret Dawson, Mary Hay, Patricia Reed, Krista Rutherford. CEO/Librarian Kris Van Luven was also present as well as Librarians Prudence Cameron-Jordon, and Cheryl Sanford

Call to Order

Chairperson Mary Hay called the meeting to order and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

Approval of Agenda as amended

01.05.20 Motion
Moved by Rodger Bonneau Seconded by Marg Dawson
That the Agenda be approved as circulated and amended.
cd

Approval of Minutes as amended

02.05.20 Motion
Moved by Patricia Reed Seconded by Maggie Brickell
That the minutes for the Regular Board Meeting held March 9, 2020 be approved as amended.
Cd

Business Arising from the Minutes

Fund Raising Committee Report

The Murder Mystery fund raiser planned for April 25, 2020 was cancelled due to Covid -19. Permission was requested, and granted, from some of the authors, to have their stories read on-line. There was a story shared each Saturday of May. A bio for each author was read before the beginning of the story. To date the project has been a successful endeavour.

CEO Report

Kris Van Luven CEO/Librarian highlighted her reports from March and April 2020.

Kris Van Luven reported that the budget will be affected by the loss of revenue from rentals/garbage tag sales/fines, etc.

Kris reported that the Covid-19 Pandemic has pushed all plans for an on-line presence into over-drive. Kris stated that the entire summer program will be on-line. Kris expressed concern that the children are becoming tired of on-line learning, and that this may affect the Library's programming for the summer.

03.05.20 Motion

Moved by Krista Rutherford Seconded by Maggie Brickell
That the CEO Reports for March 2020 and April 2020 be received.

Cd

Committee Reports

Finance:

Committee has not met. It was stated that the budget as presented in CEO report will be short due to loss of revenue.

Personnel: No Report

Policy: Policy discussions deferred to next meeting

Property: No report

Technology: No report

04.05.20 Motion

Moved by Rodger Bonneau Seconded by Krista Rutherford
That the Committee Reports be received.

cd

New/ Other Business

Library Reopening Plan:

Kris shared the draft plan entitled "Asphodel-Norwood Public Library Pandemic Response Library Reopening Plan."

Kris stated the Librarians are presently working on Phases 1, 2 and 3 of the plan.

Questions that arose from the discussion:

1. Should Librarians travel back and forth between sites?
2. Can both branches be open at the same time?
3. Should we increase curbside hours at Norwood?
4. Should we offer curbside pickup at Westwood?

It was suggested that we have a Covid-19 sub committee to assist the Librarians.

The committee will consist of members, Rodger Bonneau, Krista Rutherford, Mary Hay and Kris Van Luven.

Exterior Modifications

Kris reported that the Landscape Architect has deleted the plans for the water bottle refill station, due to Covid-19.

After reviewing the plans, it was suggested that we source accessible tables for the front of the building. It was noted that our Notice Board was missing from the plans. Kris will check with Candice White regarding this issue.

Kris reported that the work on the front of the building will be extended until the end of August 2021.

Adjournment

05.05.20 Motion

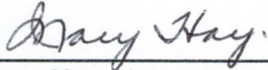
Moved by Rodger Bonneau

That the meeting be declared adjourned at 8:45.

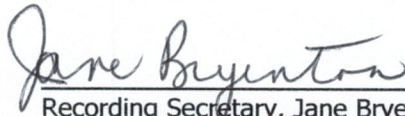
cd

Next Regular Board Meeting

Monday, June 8 2020 at Westwood Branch, 6:30 – 8:30 p.m.



Chairperson, Mary Hay



Recording Secretary, Jane Bryenton