

**Asphodel-Norwood Public Library Board
Minutes of Meeting
November 8, 2021**

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming, and interactive opportunities for lifelong learning and leisure

The Asphodel-Norwood Public Library Board held its regular monthly meeting at Westwood Branch on Monday November 8, 2021 at 7:00 p.m.

The following Board members were present:

Rodger Bonneau, Jane Bryenton, Lori Burt, Maggie Brickell, Margaret Dawson, Mary Hay, Krista Rutherford,
CEO/Librarian Patricia Reed was also present.

Call to Order

Chairperson Mary Hay called the meeting to order and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

Approval of Agenda

01.11.21

Motion

Moved by Krista Rutherford Seconded by Lori Burt
That the Agenda be approved as circulated
Cd

Approval of Minutes

02.11.21

Motion

Moved by Rodger Bonneau Seconded by Maggie Brickell
That the minutes for the Regular Board Meeting October 12, 2021 be approved.
Cd

Business Arising from the Minutes

Strategic Plan

The Board discussed the Proposed final Draft of the Strategic Plan 2021-2024 provided by Stexer - Harrop. The current draft met with the Board's approval.

3.11.21

Motion

Moved by Krista Rutherford Seconded by Jane Bryenton
That the Asphodel Norwood Public Library Strategic Plan 2021-2024 be approved.

The approved Plan will be posted on the library Facebook Page and website. Copies will be given to the Township office and included in the document package for the Township Council.
The CEO will develop an Action Plan for the libraries based on the approved Strategic Plan.

CEO Report

CEO/Librarian Patricia Reed highlighted her report.
The library will be sponsoring a float in the Santa Claus Parade planned for November 27.
Mind In Motion will continue with another session planned for December/January.
The proposed Holiday Ornament Workshop is filled.

04.11.21 Motion
Moved by Maggie Brickell Seconded by Lori Burt
That the CEO Report be received.
Cd

Committee Reports

Finance:

Mary Hay reported that the 2021 budget spending is slightly under budget.

Personnel:

No report

Policy:

Patricia Reed discussed changes to the COVID 19 related policy document: COVID Policy for Employee Screening to reflect current COVID practices.

05.11.21 Motion
Moved by Rodger Bonneau Seconded by Krista Rutherford
That the COVID 19 policy for Employee Screening be accepted.
Cd

Property:

Patricia Reed updated the Board on the Lighting Plans for the Westwood Branch.
Walsh Electric has given the CEO a plan and quote to update the lighting in the next few weeks.
The smoke detector in Norwood branch is working properly and the Alarm Bell will be replaced.

Technology:

Maggie Brickell reported that the computer usage has decreased and proposed loaning excess computers. After discussion the Board decided that the library not loan its computers.

06.11.21 Motion
Moved by Rodger Bonneau Seconded by Jane Bryenton
That the committee reports be received.
Cd

2022 Draft Budget Presentation

Patricia Reed highlighted the proposed 2022 draft budget.

07.11.21 Motion

Moved by Krista Rutherford Seconded by Margaret Dawson
That the draft budget for 2022 be approved and forwarded to the Township Council for their approval.

Cd

New/Other Business

Meeting Date for December

After discussion it was decided that a meeting in December was not necessary.

Questions/Answers

None forthcoming

Adjournment

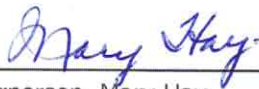
08.11.21 Motion

Moved by Rodger Bonneau
That the meeting be declared adjourned.

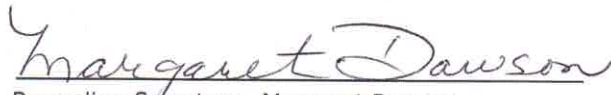
Cd

Next Regular Board Meeting

Monday, January 10, 2022
Westwood Branch, 7:00 p.m.



Chairperson, Mary Hay



Recording Secretary, Margaret Dawson