

**Asphodel-Norwood Public Library Board
Minutes of Meeting
October 12, 2021**

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming, and interactive opportunities for lifelong learning and leisure

The Asphodel-Norwood Public Library Board held its regular monthly meeting at Westwood Branch on Tuesday, October 12, 2021 at 7:00 p.m.

The following Board members were present:

Rodger Bonneau, Jane Bryenton, Maggie Brickell, Margaret Dawson, Mary Hay, Krista Rutherford, CEO/Librarian Patricia Reed was also present.

Regrets from Lori Burt.

Call to Order

Chairperson Mary Hay called the meeting to order and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

Approval of Agenda

01.10.21 Motion
Moved by Krista Rutherford Seconded by Maggie Brickell
That the Agenda be approved as circulated
Cd

Approval of Minutes

02.10.21 Motion
Moved by Krista Rutherford Seconded by Jane Bryenton
That the minutes for the Regular Board Meeting September 13, 2021 be approved.
Cd

03.10.21 Motion
Moved by Jane Bryenton Seconded by Margaret Dawson
That the minutes for the Special Board Meeting September 22, 2021 be approved
Cd

Business Arising from the Minutes

After discussion on the purchase of a Cellphone for the CEO/Librarian's use, it was decided to refer this to the Budget Committee. Rodger Bonneau asked for confirmation of Laurie Strawbridge's employment start date. Patricia Reed advised that it was September 22, 2021.

CEO Report

CEO/Librarian Patricia Reed highlighted her report.

Patricia plans to attend the Seniors Summit to be held October 28, 2021 at the Asphodel-Norwood Community Centre.

Halloween in the Park will be held at the Westwood Library Park on October 30, 2021. To date, 13 families have signed up to attend the event, to a maximum of 30 families. Volunteers will be helping with the event. Plans are underway for a craft evening with Girl Guides on December 1, 2021.

04.10.21

Motion

Moved by Rodger Bonneau Seconded by Krista Rutherford

That the CEO Report be received.

Cd

Committee Reports

Finance:

Krista Rutherford summarized the financial reports to the end of September and reported that the Committee will be meeting to prepare a budget for 2022.

Personnel:

No report

Policy:

Patricia Reed discussed changes to 4 COVID related policy documents to reflect current COVID practices. These included: COVID 19 Prevention, Religious Exemption, Safety Plan, Step 3 Reopening.

05.10.21

Motion

Moved by Krista Rutherford Seconded by Jane Bryenton

That the four COVID 19 policies be accepted.

Cd

Property:

The Property Report of September 14, 2021 was discussed. A plan will be prepared in which these items will be placed in 3 categories, Large expenses, Township expenses and Library budget items.

Technology:

No report

06.10.21

Motion

Moved by Rodger Bonneau Seconded by Jane Bryenton

That the committee reports be received.

Cd

Strategic Planning

Mary Hay led a discussion on the Strategic Plan submitted by Strexer-Harrop to the Board. The Mission Statement, Vision and Guiding Principles met with approval. Suggestions and improvements were discussed throughout the rest of the document. These will be submitted to Strexer-Harrop for inclusion in

the final document.

New/Other Business

Maggie Brickell showed samples of banners that can be easily produced at relatively low cost to promote our libraries at events in the township.

Questions/Answers

None forthcoming

Adjournment

07.10.21

Motion

Moved by Rodger Bonneau

That the meeting be declared adjourned.

Cd

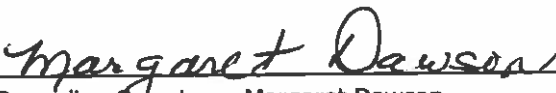
Next Regular Board Meeting

Monday, November 8, 2021

Westwood Branch, 7:00 p.m.



Chairperson, Mary Hay



Recording Secretary, Margaret Dawson