

**Asphodel-Norwood Library Board
Minutes of Meeting
September 13, 2021**

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming, and interactive opportunities for lifelong learning and leisure

The Asphodel-Norwood Public Library Board held its regular monthly meeting at Westwood Branch on Monday, September 13, 2021 at 7:00 p.m.

The following Board members were present:

Rodger Bonneau, Jane Bryenton, Lori Burt, Maggie Brickell, Margaret Dawson, Mary Hay, Krista Rutherford,
CEO/Librarian Patricia Reed was also present.

Call to Order

Chairperson Mary Hay called the meeting to order and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

Approval of Agenda

01.09.21 Motion
Moved by Rodger Bonneau Seconded by Jane Bryenton
That the Agenda be approved as amended

Cd

Approval of Minutes

02.09.21 Motion
Moved by Lori Burt Seconded by Maggie Brickell
That the minutes for the Special Board Meeting June 24, 2021 be approved.

Cd

03.09.21 Motion
Moved by Krista Rutherford Seconded by Margaret Dawson
That the minutes for the Special Board Meeting August 18, 2021 be approved

Cd

Business Arising from the Minutes

Mary Hay noted that any items arising will be discussed under New Business.

CEO Report

Patricia Reed CEO/Librarian highlighted her report.

The CEO/Librarian and Assistant Librarian will attend an OLS conference, virtually, September 21, 2021.

The Board was shown a picture of the Township Project to revitalize the front of the Norwood library.

There is some painting and a new door needed.

Minds in Motion will be offered in partnership with the Alzheimer Society for 8 weeks, starting October 8, 2021. This event will be free to Library card holders.

04.09.21 Motion

Moved by Jane Bryenton Seconded by Lori Burt
That the CEO Report be received.

Cd

Committee Reports

Finance:

Krista Rutherford reported that there is money available in the budget to spend on Programming for this year.

Personnel:

No report

Policy:

Lori Burt advised that some policies will be updated in consultation with the CEO/Librarian over the next months.

Property:

Maggie Brickell will be conducting a Walk Through of both Branches on September 14, 2021, looking at the facilities and noting any improvements that may be needed in the coming year.

Technology:

Patricia Reed advised that a new laptop has been purchased that is compatible with the 3D printer.

Roger Bonneau suggested that the Library Board supply a cell phone for the use of the CEO/Librarian.

05.09.21 Motion

Moved by Rodger Bonneau Seconded by Krista Rutherford
That the committee reports be received.

Cd

New/Other Business

Prep for Strategic Planning.

Mary Hay discussed the handout for the Strategic Planning Session September 22, 2021 and encouraged the Board to give some thought to the proposals prior to the meeting.

Halloween at the Library

Due to COVID 19 there will not be any indoor programming at the Westwood Library. Patricia Reed discussed some ideas on celebrating Halloween at the library on Saturday afternoon October 30, 2021.

Closed Session

06.09.21

Motion

Moved by Rodger Bonneau Seconded by Jane Bryenton
That the Board move into Closed Session at 7:49 p.m.

Cd

The Board meeting resumed in Open Session at 8:05 p.m.

11.09.21

Motion

Moved by Rodger Bonneau Seconded by Lori Burt

That the Library Board approve the hiring of Laurie Strawbridge as Library Assistant on a contract basis of up to six months with an effective date to be negotiated.

Cd

Questions/Answers

None forthcoming

Adjournment

12.09.21

Motion

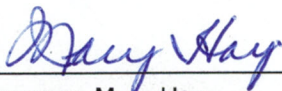
Moved by Rodger Bonneau
That the meeting be declared adjourned.

Cd

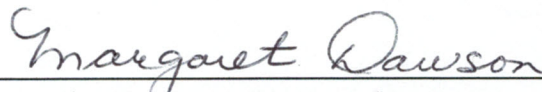
Next Regular Board Meeting

Tuesday October 12, 2021

Westwood Branch, 7:00 p.m.



Chairperson, Mary Hay



Recording Secretary, Margaret Dawson