

**Asphodel-Norwood Public Library Board
Minutes of Zoom Meeting
Monday, September 14, 2020**

Mission Statement

The Asphodel-Norwood Public Library supports and enriches the community by providing access to resources, programming, and interactive opportunities for lifelong learning and leisure

The Asphodel-Norwood Public Library Board held its regular monthly meeting by Zoom on Monday, September 14, 2020 at 6:30 p.m.

The following Board members were present:

Rodger Bonneau, Jane Bryenton, Maggie Brickell, Margaret Dawson, Mary Hay, and Patricia Reed. CEO/Librarian Kris Van Luven and Library Assistant Prudence Cameron-Jordan were also present.

Regrets:

Krista Rutherford

Call to Order

Chairperson Mary Hay called the meeting to order and reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter coming before the Board. There were no declarations.

Approval of Agenda

01.09.20

Motion

Moved by Rodger Bonneau

Seconded by Maggie Brickell

That the Agenda be approved as circulated.

cd

Approval of Minutes

02.09.20

Motion

Moved by Rodger Bonneau

Seconded by Marg Dawson

That the minutes for the Regular Board Meeting held August 12, 2020 be approved.

Cd

Business Arising from the Minutes

None

CEO Report

Kris van Luven, CEO/Librarian, highlighted her report.

Kris Van Luven reported that both branches are re-opened with no browsing. Patrons are ordering on-line, or by calling in. It appears to be working well.

There have been a few complaints concerning the 30 minute time use for computers; however, upon checking, Kris has learned that most libraries have moved to this model.

Kris attended a SOLS meeting last week and learned that most libraries are at a 70/30 split regarding reopening. Some are in stage 2 and others in stage 3. All children's programs are being offered virtually. Our library appears to be in the middle of what others are offering at this time.

October is Ontario Public Library month. We hope to highlight this with store front stories.

The township is sponsoring a Scarecrow contest. The Library is participating with scarecrow displays at both Norwood and Westwood branches.

Kris is also planning on offering a tutorial on the building of a Scarecrow.

Halloween is not feasible as in the past. Librarians are working on an alternative celebration.

The Library opening plan, to stay in Phase 2 with the team approach, is working well. Prudence will move materials back and forth between branches on a weekly basis.

Kris and staff are working on a contact list.

03.09.20 Motion

Moved by Maggie Brickell Seconded by Marg Dawson

That the CEO Report be received.

Cd

Committee Reports

Finance:

We have spent \$5,000 more than we have received. However, we have not, as yet, received all of our funds from the Township. We are looking okay for the rest of the year.

Personnel:

No report.

Policy:

The draft policy pertaining to the Handling of Materials during a pandemic was presented for discussion.

04.09.20 Motion

Moved by Rodger Bonneau Seconded by Maggie Brickell
That the Policy Handling Materials During a Viral Pandemic be approved.

cd

Property

No report

Technology:

No report

05.09.20 Motion

Moved by Marg Dawson Seconded by Maggie Brickell

That the Committee Reports be received.
cd

New Business

There will be a Scarecrow road show. A map will be provided by the Township for anyone interested in viewing the entries. All contestants must register with the Township office. There will be a \$100.00 gift certificate offered for the winner of the contest. October 5th is the deadline for entries. The map will be posted on-line by October 8th.

Adjournment

06.09.20

Motion

Moved by Rodger Bonneau

That the meeting be declared adjourned at 7:05 p.m.

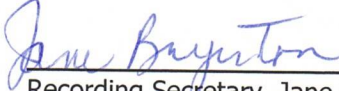
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Next Regular Board Meeting

Monday, October 19, 2020 by Zoom.



Chairperson, Mary Hay



Recording Secretary, Jane Bryenton